



Utah Counties Insurance Pool

# AGENDA

## BOARD OF TRUSTEES MEETING

Thursday, July 16, 2009, 12:00 p.m.

UCIP Offices, 10980 S. Jordan Gateway, South Jordan

12:00 Lunch Provided

12:30 Call to Order and Welcome Attendees

Kay Blackwell

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### ITEM ACTION

- |    |  |                     |
|----|--|---------------------|
| 1  | Excuse Board Members Absent  | Kay Blackwell       |
| 2  | Approval of June 5, 2009 Meeting Minutes   | Steve Wall          |
| 3  | Second Quarter 2009 Financial Statements Review  | Sonya White         |
| 4  | Approve Journal Entries From 2008 Audit  | Johnnie Miller      |
| 5  | Authorize Treasurer to Approve Journal Entries 2009  | Kay Blackwell       |
| 6  | Premium Credit/Debit Review and Approval   | Johnnie Miller      |
| 7  | Sidewalk Issue, 700 East Property  | UDOT Representative |
| 8  | Set Date and Time for Closed Meeting<br>to Discuss the Purchase, Exchange, or Lease of Real Property | Kay Blackwell       |
| 9  | Action on Real Property Matters  | Kay Blackwell       |
| 10 | Set Date and Time for Closed Meeting<br>to Discuss the Pending or Reasonably Imminent Litigation     | Kay Blackwell       |
| 11 | Action on Litigation Matters   | Kent Sundberg       |
| 12 | Ratification and Approval of Payments and Credit Card Transactions                                   | Steve Wall          |

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### INFORMATION

- |    |                                  |                |
|----|----------------------------------|----------------|
| 13 | Loss Control Manager's Report    | Mark Brady     |
| 14 | Chief Executive Officer's Report | Johnnie Miller |
| 15 | Other Business                   | Kay Blackwell  |

Adjourn





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Meeting Title:	Board of Trustees
Government Type:	Special Districts
Entity:	Utah Counties Insurance Pool
Public Body Name:	Board of Trustees
Meeting Subject:	Counties
Street Address:	10980 S. Jordan Gateway
Street Address continued:	
City:	South Jordan
Zip:	84095
Start Date:	07/16/09 12:30 PM
End Date:	07/16/09 3:30 PM
	Lunch Provided
	Call to Order and Welcome Attendees
	ACTION
	Excuse Board Members Absent
	Approval of June 5, 2009 Meeting Minutes
	Second Quarter 2009 Financial Statements Review
	Approve Journal Entries From 2008 Audit
	Authorize Treasurer to Approve Journal Entries 2009
	Premium Credit/Debit Review and Approval
	Sidewalk Issue, 700 East Property
	Set Date and Time for Closed Meeting
	to Discuss the Purchase, Exchange, or Lease of Real
	Property
	Action on Real Property Matters
	Set Date and Time for Closed Meeting
	to Discuss the Pending or Reasonably Imminent Litigation
	Action on Litigation Matters
	Ratification and Approval of Payments and Credit Card
	Transactions
	INFORMATION
	Loss Control Manager's Report
	Chief Executive Officer's Report
	Other Business
	Adjourn

Agenda:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations

ADA:

(including auxiliary communicative aids and services) during this meeting should notify Sonya White at the Utah Counties Insurance Pool, PO Box 760, Midvale, UT 84047, or call 800-339-4070, at least three days prior to the meeting.

Electronic Participation:

Any Member of the Utah Counties Insurance Pool Board of Trustees may participate telephonically.

Other:

Emergency Meeting Notice:

No

Send copy of notice to:

[sonya@ucip.utah.gov](mailto:sonya@ucip.utah.gov)

Attachments

There are attachments associated with this notice.

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## BOARD OF TRUSTEES MEETING

### MINUTES

July 16, 2009, 12:30 p.m.

UCIP Offices, 10980 South Jordan Gateway, South Jordan, UT

#### BOARD MEMBERS PRESENT

Kay Blackwell, *President*, Piute County Commissioner  
Ken Bischoff, *Vice President*, Weber County Commissioner  
Steve Wall, *Secretary-Treasurer*, Sevier County Clerk-Auditor  
Bruce Adams, San Juan County Commissioner  
Brad Dee, Weber County Human Resources Director  
Jim Eardley, Washington County Commissioner  
LaMar Guymon, Emery County Sheriff  
Jerry Hurst, Tooele County Commissioner  
Karla Johnson, Kane County Clerk-Auditor  
Wayne Smith, Iron County Commissioner  
Kent Sundberg, Utah County Deputy Attorney  
Steve White, Utah County Commissioner

#### BOARD MEMBERS ABSENT

Jerry Hess, Davis County Deputy Attorney

#### OTHERS PRESENT

Johnnie Miller, UCIP Chief Executive Officer  
Mark Brady, UCIP Loss Control Manager  
Sonya White, UCIP Manager of Administration  
Amelia Deslis, Parson Brinkerhoff  
Erik Lyon, Utah Department of Transportation  
Ed Rock, Parson Brinkerhoff  
Ron Wicks, Smith-Roberts Land Services, Inc.  
Matt Zundel, Utah Department of Transportation

#### Call to Order

Kay Blackwell called this meeting of the Utah Counties Insurance Pool Board of Trustees to order at 12:30 p.m. on July 16, 2009 and welcomed those in attendance.

#### Review/Excuse Board Members Absent

Jerry Hess is on vacation and requested to be excused from this meeting. Karla Johnson made a motion to excuse Jerry Hess from this meeting. Kent Sundberg seconded the motion, which passed unanimously.

#### Approval of June 5 Meeting Minutes

The minutes of the Board of Trustees meeting held June 5, 2009 were previously sent to the Board Members for review. Steve Wall made a motion to approve the June 5, 2009 meeting minutes as written. Ken Bischoff seconded the motion, which passed unanimously.

#### Second Quarter 2009 Financial Statements Review

Sonya White reported that the financial accounts are being organized so that the year ending, in-house prepared financial statements will meet the requirements for approval by the auditors. Sonya is waiting on the quarterly multiline actuarial reserves in order to finalize the second quarter financial statements and requested that the Board table this item until the next meeting. The draft *Statement of Net Assets and Statement of Revenues, Expenses, and Changes in Net Assets* were provided to the Board with the explanation that the change in reserves will be updated with the receipt of the actuarial reserve analysis (see attachment number one).

#### **Approve Journal Entries From 2008 Audit**

The Board received a copy of the Journal Entries requested to be made by Larson and Rosenberger in order to make the accounts match an accrual basis form of accounting (see attachment number two). Johnnie Miller explained that the auditors recommended in the audit that all Journal Entries be approved by the Board. Karla Johnson made a motion to approve the Journal Entries required to be made by the auditors, Larson and Rosenberger. Steve Wall seconded the motion, which passed unanimously.

#### **Authorize Treasurer to Approve Journal Entries 2009**

Johnnie Miller explained that the auditors recommended in the audit that all Journal Entries be approved by the Board. Jerry Hurst made a motion authorizing the Secretary-Treasurer of the Board to review and approve Journal Entries made to the financial accounts. Jim Eardley seconded the motion, which passed unanimously.

#### **Premium Credit/Debit Review and Approval**

Johnnie Miller explained the subjective and experience methods being analyzed as a basis for the new credit/debit program. Methods can be based on member efforts to control loss and member performance. The only source of income for the Pool is premiums. If the Pool gives credits, it has to collect more in premiums. Johnnie recommended keeping credits/debits to a minimum. The Board reviewed preliminary percentages (see attachment number three) for the program. Johnnie explained that he will continue to evaluate the percentages and have the Board review and approve them at their next meeting.

#### **Sidewalk Issue, 700 East Property**

In preparation of the arrival of Utah Department of Transportation (UDOT) representatives, Johnnie Miller explained that the City of Sandy has adopted a "Storefront Preservation" ordinance that requires the sidewalk at the 700 East properties to be built wider than the original plans, which will take one more foot of the property. UDOT is willing to build the sidewalk in accordance with City ordinance if the property owners will donate the land. Otherwise, they will build the sidewalk as originally planned. Once construction on the property begins the sidewalk would need to be widened. UCIP, as a public entity, cannot just give land away but not having the sidewalk built pursuant to the ordinance will make selling the property more difficult. UCIP has \$75,000 in escrow for property improvements. Brad Dee said that this is an issue between the City and State if the State does not build the sidewalk to jurisdictional requirements.

Kay Blackwell welcomed representatives involved in the 700 East project into the Board meeting. Introductions were made and Eric Lyon provided the Board with a draft of the proposed right of way purchase (see attachment number four) and explained that because of the unique requirements by the City of Sandy, UDOT is willing to put in the wider sidewalk if the landowners are willing to donate the additional land. If not, a standard size sidewalk will be constructed as originally planned. Developers will be required to comply with the "Storefront Preservation" ordinance.

#### **Set Date and Time for Closed Meeting**

Steve White made a motion to set the date and time for a closed meeting to discuss the purchase, exchange, or lease of real property for 1:30 p.m. on July 16, 2009. Bruce Adams seconded the motion, which passed unanimously. Board Members present at the closed meeting were: Kay Blackwell, Ken Bischoff, Steve Wall, Bruce Adams, Brad Dee, Jim Eardley, LaMar Guymon, Jerry Hurst, Karla Johnson, Wayne Smith, Kent Sundberg and Steve White. Johnnie Miller was also present.

The regular meeting resumed at 1:38 p.m. on July 16, 2009.

#### **Action on Real Property Matters**

Brad Dee made a motion authorizing staff to prepare a quick claim deed to transfer property from UCIP to UDOT in exchange for the construction of a sidewalk that will meet City ordinances. Bruce Adams seconded the motion, which passed unanimously.

Johnnie Miller reported that the real estate listing for the property will be expiring. Bruce Adams made a motion authorizing Johnnie Miller to relist the 700 East property for sale in the amount of \$549,900. Wayne Smith seconded the motion, which passed unanimously.

#### **Set Date and Time for Closed Meeting**

Jim Eardley made a motion to set the date and time for a closed meeting to discuss pending or reasonably imminent litigation for 1:43 p.m. on July 16, 2009. Ken Bischoff seconded the motion, which passed unanimously. Board Members present at the closed meeting were: Kay Blackwell, Ken Bischoff, Steve Wall, Bruce Adams, Brad Dee, Jim Eardley, LaMar Guymon, Jerry Hurst, Karla Johnson, Wayne Smith, Kent Sundberg and Steve White. Johnnie Miller, Mark Brady and Sonya White were also present.

The regular meeting resumed at 2:00 p.m. on July 16, 2009.

#### **Action on Litigation Matters**

Jim Eardley made a motion to strike agenda item: Action on Litigation Matters. Steve Wall seconded the motion, which passed unanimously.

#### **Ratification and Approval of Payments and Credit Card Transactions**

Steve Wall reviewed the payments made, payments to be made (see attachment number five) and credit card transactions with the Board. Steve Wall made a motion to approve the payments made, payments to be made and credit card transactions. Steve White seconded the motion, which passed unanimously.

#### **Loss Control Manager's Report**

Mark Brady reported that the adjustments are being made to the best practices program and an updated program will be disseminated next spring (see attachment number six).

Mark is currently evaluating model personnel policies for member counties and the office of the Sheriffs.

#### **Chief Executive Officer's Report**

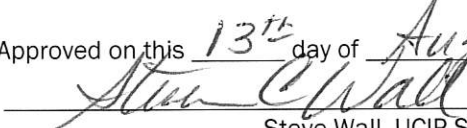
The August Board meeting will be a very important meeting with the Actuary attending to review the rate analysis. Johnnie Miller explained that renewal data was requested to be completed by June 30. As of today, 19 of 26 members have reported their exposures for the multiline program and 10 of 21 members reporting their estimated payroll for the workers' compensation program. All data will be received and compiled for the actuary to start the analysis. The preliminary changes in exposures were charted for the Board in preparation of premium discussions at their next meeting (see attachment number seven). The national market is flat overall and the Utah market continues to be competitive as the Board prepares to review the 2010 rates.

Johnnie reported that he continues to negotiate with State Risk Management regarding the language in their indemnity agreements that transfers all negligence to UCIP Members who use State property and waives member's right to subrogate (see attachment number eight). The Board expressed their concern with these conditions. Pool members feel they may have to cancel events if the Pool and the State cannot come to a consensus on the indemnity agreement. Brad Dee offered to have a meeting in his office with Representative Powell, State Risk Management and Johnnie in an effort to finalize an agreement. The Board directed Johnnie to attempt to negotiate better terms with State Risk Management.

#### **Other Business**

Sonya White provided a copy of the October AGRIP Governance Conference agenda to the Board (see attachment number nine). Board members attending will contact Sonya to make travel arrangements.

The next meeting of the Board of Trustees is scheduled for August 13, 2009, 12:00 noon, at the UCIP Offices.

Approved on this 13<sup>th</sup> day of August 2009  
  
Steve Wall, UCIP Secretary-Treasurer



# Utah Counties Insurance Pool

## Statement of Net Assets

As of June 30, 2009

	<u>Jun 30, 09</u>
<b>ASSETS</b>	
<b>Current Assets:</b>	
Cash and cash equivalents	15,906,940.19
Accounts Receivable	1,708.40
Reinsurance Recoverable	101,637.31
<b>Total Current Assets</b>	<u>16,010,285.90</u>
<b>Fixed Assets:</b>	
Capital Assets	117,275.16
Land	513,699.39
County Reinsurance	238,516.00
<b>Total Fixed Assets</b>	<u>869,490.55</u>
<b>Security Deposit:</b>	<u>11,336.22</u>
<b>Total Assets</b>	<u><u>16,891,112.67</u></u>
<b>LIABILITIES AND NET ASSETS</b>	
<b>Current Liabilities:</b>	
Reserves	9,680,106.60
Accounts Payable	475,511.50
Payroll Liabilities	1,143.20
Absences Payable	29,169.56
<b>Total Current Liabilities</b>	<u>10,185,930.86</u>
<b>Net Assets:</b>	
Capital Assets:	630,974.55
Unrestricted	6,074,207.26
<b>Total Net Assets</b>	<u>6,705,181.81</u>
<b>Total Liabilities and Net Assets</b>	<u><u>16,891,112.67</u></u>

# Utah Counties Insurance Pool

## Statements of Revenues, Expenses, and Changes in Net Assets

As of June 2009

	Jan - Jun 09
<b>Operating Income:</b>	
Conferences	4,858.40
Investment Income	107,400.04
Management Fees	2,009.40
Premiums	9,390,587.03
Realized Gain(Loss) Investments	1,487.83
<b>Total Income</b>	<b>9,506,342.70</b>
<b>Underwriting Expenses:</b>	
Losses Incurred	(180,103.40)
Losses Paid	1,965,879.13
Reinsurance Coverage	1,351,410.00
Taxes	57,761.75
<b>Total Underwriting Expense</b>	<b>3,194,947.48</b>
<b>Operating Expense:</b>	
Board of Trustees	12,845.34
Depreciation	21,770.43
Loss Control	19,196.05
Marketing	3,032.74
Office Operations	114,944.03
Other Expenses	15,913.79
Professional Services	61,560.17
Staff	373,596.85
<b>Total Expense</b>	<b>622,859.40</b>
<b>Net Assets</b>	<b>5,688,535.82</b>



Larson & Rosenberger  
Client: Utah Counties Insurance Pool

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entries JE # 1</b>				
To adjust receivables, premiums, and best practices credit for 2009 premiums invoiced in 2008. Amounts for which cash was received prior to year end were				
5000-1	Premiums written ML		5,936,567.00	
2100-1	Accounts receivable			4,724,261.00
3500-2	WC premiums paid in advance			997,898.00
5500-1	Best Practices ML			214,408.00
<b>Total</b>			<b>5,936,567.00</b>	<b>5,936,567.00</b>
<b>Adjusting Journal Entries JE # 2</b>				
To adjust workers comp premiums, receivables, and best practices credit for amounts billed in 2008 for 2009 coverage.				
5000-2	Premiums Written WC		3,335,437.00	
2100-1	Accounts receivable			3,065,839.00
3500-1	Premiums paid in advance			169,143.00
5500-2	Best Practices WC			100,455.00
<b>Total</b>			<b>3,335,437.00</b>	<b>3,335,437.00</b>
<b>Adjusting Journal Entries JE # 5</b>				
Adjustment for interest calculation error found in last years audit. To tie this years RE.				
4100-1	Retained equity		5,262.73	
5100-1	Investment Income ML			5,262.73
<b>Total</b>			<b>5,262.73</b>	<b>5,262.73</b>
<b>Adjusting Journal Entries JE # 6</b>				
reclass prior year losses to the income statement				
6000-1	Losses incurred ML		551,828.19	
6000-2	Losses incurred WC		699,838.28	
3000-1	Loss reserves			551,828.19
3000-2	Loss Reserves - WC			699,838.28
<b>Total</b>			<b>1,251,666.47</b>	<b>1,251,666.47</b>
<b>Adjusting Journal Entries JE # 7</b>				
reverse client a/p entry recorded backwards				
3700-1	Accounts payable ML		2,236,025.72	
3700-2	Accounts payable - WC		155,596.00	
7030-1	Auto Expense ML			1,225.98
7136-1	Land purchase			3,271.14
7060-1	Board Expense ML			798.46
7130-1	Information Technology ML			104,980.00
7070-1	Building - Maintenance			3,271.14
7160-1	Loss Control - Training ML			946.86
7215-4	Premiums paid			2,120,160.66
7218-2	Self-Insurer's tax			155,596.00
7240-1	Staff Expenses ML			1,371.48
<b>Total</b>			<b>2,391,621.72</b>	<b>2,391,621.72</b>

**Adjusting Journal Entries JE # 8**

To record liabilities at year end.

			reverse
5000-3	Premiums Written EB	165.68	
6430	Other professional	449.50	
7030-1	Auto Expense ML	50.79	
7030-2	Auto Expense WC	21.77	
7060-1	Board Expense ML	541.70	
7060-2	Board Expense WC	315.99	
70603	Board Expense EB	45.05	
7100-1	Copying Costs ML	210.00	
7100-2	Copying Costs WC	122.50	
7100-3	Copying Costs EB	17.50	
7110-1	Dues & Subscriptions ML	51.00	
7110-2	Dues & Subscriptions WC	34.00	
7130-1	Information Technology ML	155.97	
7130-2	Information Technology WC	90.98	
7130-3	Information Technology EB	336.00	
7170-1	Office Supplies ML	13.00	
7170-2	Office Supplies WC	673.78	
7215-4	Premiums paid	367.74	
7217-1	Postage ML	5,041.32	
7217-2	Postage WC	109.20	
7217-3	Postage EB	63.70	
7230-1	Professional Fees ML	9.10	
7240-1	Staff Expenses ML	386.50	
7240-2	Staff Expenses WC	343.24	
7240-3	Staff Expenses EB	213.48	
7290-1	Telephone ML	173.36	
7290-2	Telephone WC	381.18	
7290-3	Telephone EB	222.36	
3700-1	Accounts payable ML	31.76	
3700-2	Accounts payable - WC	3,352.86	
3700-3	Accounts Payable EB	1,788.52	
		5,496.77	
<b>Total</b>		<b>10,638.15</b>	<b>10,638.15</b>

**Adjusting Journal Entries JE # 9**

To Record PEHP premiums paid as a payable.

			reverse
7215-4	Premiums paid	859,038.25	
7215-4	Premiums paid	859,150.85	
3700-3	Accounts Payable EB	854,688.25	
3700-3	Accounts Payable EB	854,725.85	
5230-3	Administrative income	4,350.00	
5230-3	Administrative income	4,425.00	
<b>Total</b>		<b>1,718,189.10</b>	<b>1,718,189.10</b>

1200-1	PTIF 1395	750,000.00	
1030-1	WF-Expense	750,000.00	
<b>Total</b>		<b>750,000.00</b>	<b>750,000.00</b>

**Adjusting Journal Entries JE # 10**

To adjust for journal entry done in 2009 but was improperly dated in 2008

1200-1	PTIF 1395	750,000.00	
1030-1	WF-Expense	750,000.00	
<b>Total</b>		<b>750,000.00</b>	<b>750,000.00</b>



**Adjusting Journal Entries JE # 11**

To remove reinsurance recovered from the loss reserve. The loss incurred was credited when the company received the money, instead of crediting the

6000-1 Losses incurred ML  
2200-1 Excess recoverable

**Total**

**C-102**

322,956.00	322,956.00
<b>322,956.00</b>	<b>322,956.00</b>

**Adjusting Journal Entries JE # 12**

To adjust reinsurance recoverable for additional claims payments in 2008.

2200-1 Excess recoverable  
6000-1 Losses incurred ML

**Total**

**C-102**

17,509.00	17,509.00
<b>17,509.00</b>	<b>17,509.00</b>

**Adjusting Journal Entries JE # 13**

To update the accrued salaries. they do not make any journal entries during the year on this account.

7250-1 Staff Salaries ML  
3720-1 Vacation Payable  
3730-1 Sick Payable

**Total**

10,168.46	5,899.45
<b>10,168.46</b>	<b>10,168.46</b>

**Adjusting Journal Entries JE # 14**

to reverse security deposit out of lease expense

1305-1 Security Deposit  
7068-1 Building Lease ML:Rents  
7068-2 Building Lease WC:Rents  
7068-3 Building Lease EB:Rents

**Total**

10,788.00	5,394.00
<b>10,788.00</b>	<b>10,788.00</b>

**Adjusting Journal Entries JE # 15**

To expense prepaid rent expense from December of 2007

7068-1 Building Lease ML:Rents  
2500-1 Prepaid expenses

**Total**

5,653.00	5,653.00
<b>5,653.00</b>	<b>5,653.00</b>

**Adjusting Journal Entries JE # 16**

To reclassify UBS cash equivalent bonds to the cash account.

1205-1 UBS cash equivalents  
1910-1 Investments UBS

**Total**

**B-102**

1,700,000.00	1,700,000.00
<b>1,700,000.00</b>	<b>1,700,000.00</b>

**Adjusting Journal Entries JE # 17**

To adjust investments to current year book value and make adjustment to reflect current year realized loss.

1900-1 Investments  
5100-1 Investment income ML  
5101-2 Investment income - WC  
1910-1 Investments UBS  
1950-1 Capital CRL  
1950-2 Capital CRL WC  
5175-1 Realized Gain/Loss on Investments

**Total**

**B-107**

29,858.00	54,945.00
360,907.00	281,429.00
111,382.00	111,382.00
<b>502,147.00</b>	<b>502,147.00</b>

**Adjusting Journal Entries JE # 18**

To adjust accrued investment income to reflect recalculated amount.

5100-1	Investment income ML		
2150-1	Accrued Investment Income	109,133.00	109,133.00
<b>Total</b>		<u>109,133.00</u>	<u>109,133.00</u>

**B-107****Adjusting Journal Entries JE # 19**

To record current year amortization.

1900-1	Investments		
5100-1	Investment income ML	5,134.00	5,134.00
<b>Total</b>		<u>5,134.00</u>	<u>5,134.00</u>

**B-107****Adjusting Journal Entries JE # 20**

Adjust reserves to actuarial report

6000-1	Losses incurred ML		
3000-1	Loss reserves	813,835.00	813,835.00
3050-1	IBNR Reserves	482,157.00	482,157.00
3200-1	ULAE reserves	22,200.00	22,200.00
<b>Total</b>		<u>1,318,192.00</u>	<u>1,318,192.00</u>

**J-105****Adjusting Journal Entries JE # 21**

Adjust w/c reserves to actuarial report

6000-2	Losses incurred WC		
3000-2	Loss Reserves - WC	419,017.00	170,265.00
3050-2	IBNR Reserves - WC		231,680.00
3200-2	ULAE reserves - WC		17,072.00
<b>Total</b>		<u>419,017.00</u>	<u>419,017.00</u>

**J-106****Adjusting Journal Entries JE # 22**

to record prior year WC ULAE reserves

4100-1	Retained equity		
3200-2	ULAE reserves - WC	194,543.00	194,543.00
<b>Total</b>		<u>194,543.00</u>	<u>194,543.00</u>

**PY 4512****Adjusting Journal Entries JE # 23**

TO ACCRUE PREMIUM TAXES FOR 2008

7218-2	Self-Insurer's tax		
3700-2	Accounts payable - WC	94,339.00	reverse
<b>Total</b>		<u>94,339.00</u>	<u>94,339.00</u>

**L-106****Adjusting Journal Entries JE # 24**

record disposal of 2004 Ford Five Hundred

2850-1	Accumulated depreciation		
4100-1	Retained equity	12,293.27	
5180-1	Realized gain/loss on equipment	9,000.00	
2800-1	Capital assets	400.73	
<b>Total</b>		<u>21,694.00</u>	<u>21,694.00</u>

**G-106**

G-106

Adjusting Journal Entries JE # 25  
to adjust depreciation expense to actual

2850-1	Accumulated depreciation
7105-1	Depreciation ML
Total	

3,977.23	3,977.23
<u>3,977.23</u>	<u>3,977.23</u>

Adjusting Journal Entries JE # 26  
run auto reserve through i/c stmt

4100-1	Retained equity
7035-1	Auto Reserve
Total	

31,697.80	31,697.80
<u>31,697.80</u>	<u>31,697.80</u>



**UTAH COUNTIES INSURANCE POOL**  
**Member Credits (Debits) by Line of Coverage**

	Credit (Debit) %			
	GL	POL	LEL	AL
Beaver	0%	6%	6%	-5%
Box Elder	-1%	-4%	-4%	-1%
Cache	-3%	-4%	2%	-3%
Carbon	5%	5%	5%	3%
Daggett	-4%	0%	0%	-1%
Davis	6%	5%	0%	0%
Duchesne	-5%	-5%	-2%	-6%
Emery	-1%	1%	1%	0%
Garfield	0%	-1%	0%	-2%
Iron	-2%	-3%	-3%	0%
Juab	0%	1%	1%	0%
Kane	2%	1%	2%	1%
Millard	2%	2%	1%	1%
Morgan	-2%	-3%	-2%	0%
Piute	2%	1%	1%	2%
Rich	2%	2%	1%	-1%
San Juan	5%	5%	5%	2%
Sanpete	1%	0%	1%	-2%
Sevier	0%	-1%	1%	1%
Tooele	3%	3%	2%	1%
Uinta	3%	3%	2%	1%
Utah	4%	4%	1%	-4%
Wasatch	1%	1%	-1%	4%
Washington	4%	4%	3%	-1%
Wayne	0%	-2%	-2%	0%
Weber	4%	4%	3%	1%
Total	26%	25%	24%	-9%





Utah Counties Insurance Pool  
*Supporting Your Goals Since 1992*

## **MEMORANDUM**

**To: UCIP Board of Trustees**

**From: Johnnie Miller**

**Date: July 1, 2009**

**Re: 700 East Property**

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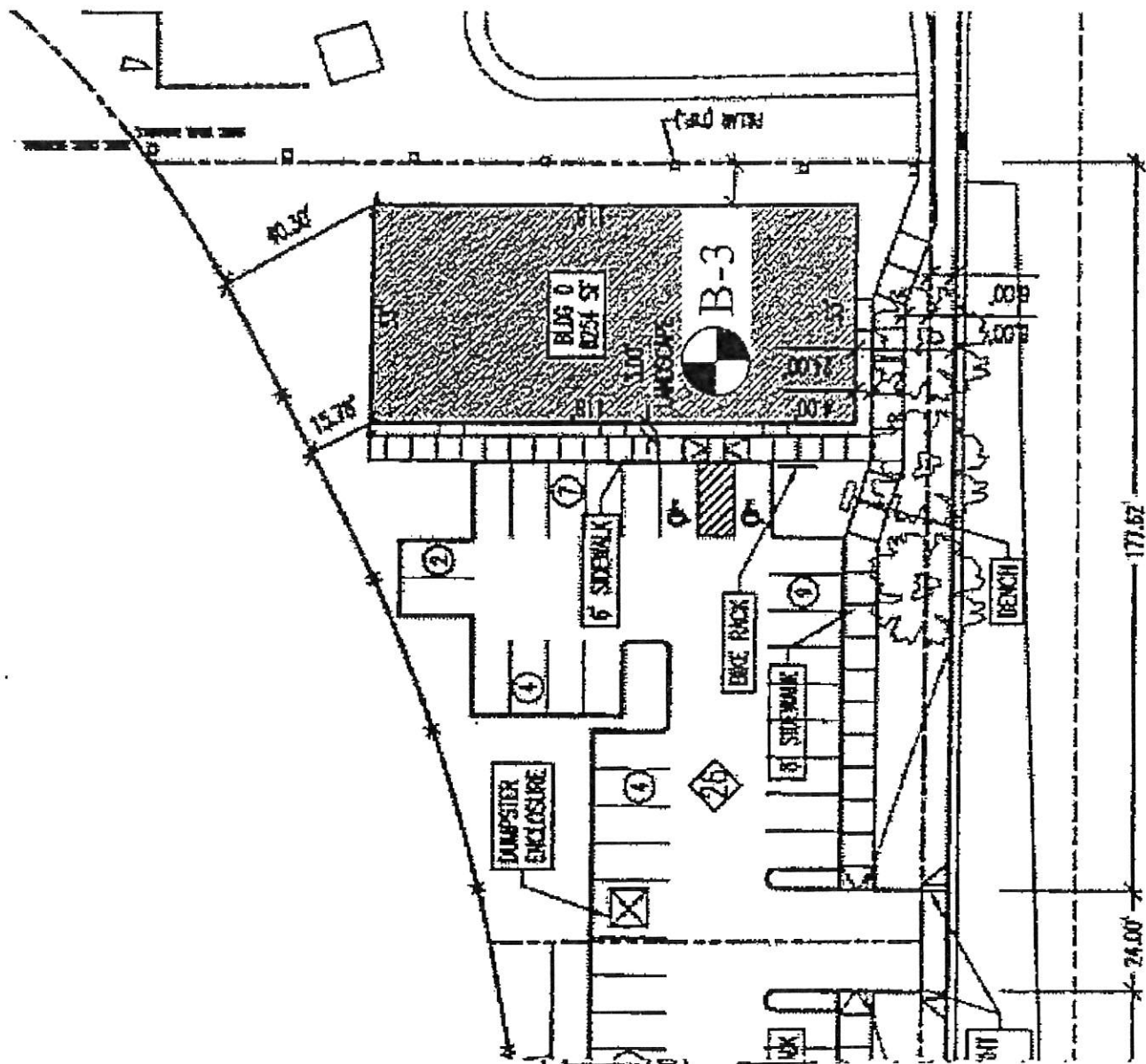
I was contacted by Kerry Jorgenson, the original owner of the property on 700 East and informed that the City of Sandy has passed a "Storefront Preservation" ordinance which requires a change to location of the sidewalk on the property. The state intends to build a sidewalk according to their original plans for the widening of 700 East. Any party purchasing the property would need to rip out the new sidewalk at the time of construction and put in a new one to meet the new city ordinance. Mr. Jorgenson plans to quite title an extra foot of property to the state, in return for which the state will build the sidewalk in accordance with the new city requirements. I have talked to the state's representative, and explained that as a governmental entity, it is a bit more complicated for us to simply give away a land asset.

I anticipate representatives of the state and their construction designer to attend the July meeting to discuss this matter.

JRM/jrm





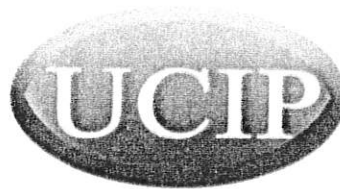








*Discussed in closed*



Utah Counties Insurance Pool  
Supporting Utah's Communities Since 1947

June 29, 2009

Grand County Commissioners  
C/O Diana Carroll  
125 East Center Street  
Moab, UT 84532

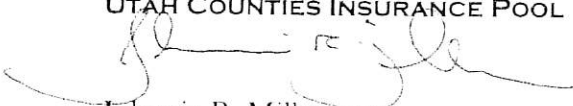
The issue at hand arose as the UCIP Board recently conducted a review of its governing documents.

The Interlocal Agreement entered into by the counties creating UCIP includes language under Section 11 which states in part "The terminating member shall lose any claim of title or interest to any asset of the Pool, and any continuing obligation of the Pool to the member or of the member to the Pool, after the termination of membership, shall end." A strict interpretation of this language would prohibit UCIP from continued payment of any claims on behalf of Grand County as of December 31, 2008, regardless of the date of occurrence or notice. While this interpretation is similar to the interpretation of similar language utilized by intergovernmental pools in other states, the UCIP Board has asked me to secure an opinion on this language from independent counsel. Because most of the language in the Interlocal Agreement was culled from statute, the Board hopes to discern the origin of the language to have a better idea of its original intent. Because UCIP is itself a governmental entity, use of pool funds are limited by statute as they are public funds. The question becomes whether UCIP is limited by statute from using its public funds to pay claims on behalf of an entity that is not a member.

While I do not consider the Board to be looking for justification to interpret the agreement in a manner to stop payment of claims, they do need an opinion which justifies the continued use of public funds to pay Grand County claims.

I plan to attend your meeting of July 7, 2009 to review this issue and answer any questions you may have.

Sincerely,  
UTAH COUNTIES INSURANCE POOL

  
Johnnie R. Miller  
Chief Executive Officer

PO BOX 95730, SOUTH JORDAN, UT 84095 • P 801-565-8500 • F 801-568-0495  
WWW.UCIP.UTAH.GOV



*Discussed in closed*



J. Joyce & Associates  
Law Firm | Professional Corporation

July 16, 2009

Johnnie R. Miller  
Utah Counties Insurance Pool  
P.O. Box 95730  
South Jordan, Utah 84095

Re: *Utah Counties Insurance Pool  
General*

Dear Johnnie:

You have asked us to provide an opinion on the options available to the Utah Counties Insurance Pool about the Pool's continuing obligations to terminated members. Our understanding is that you want us to determine what legal arguments can be made to justify either continuing to pay claims or terminating the payment of claims after a member withdraws or is terminated.

As provided in more detail below, it is our opinion that a Utah Court would likely find that: the Pool does not owe a continuing obligation to indemnify members who withdraw their membership in the Pool.

**I. Review of Relevant Statutes and Case Law**

To answer this question, we have carefully reviewed the Amended Interlocal Cooperation Agreement and the Amended Bylaws for the Utah Counties Insurance Pool. In addition, we have analyzed numerous Utah statutes, including the statutes governing the creation of intergovernmental entities, insurance regulations and the Governmental Immunity Act.

**II. Interpretations of the Amended Interlocal Cooperation Agreement and the Amended Bylaws**

Our analysis focuses on Section 11 of the Amended Interlocal Cooperation Agreement signed January 15, 2008 and on Articles 8 and 9 of the Amended Bylaws. Our focus is primarily on the language found in Section 11 that is very similar to the language in Article 9.4 of the Amended Bylaws. It states:

A withdrawn member shall lose all voting rights upon termination of its membership. The terminating Member shall lose any claim of title or interest to any asset of the Pool, and any continuing obligation of the Pool to the Member or of the Member to the Pool, after the termination of Membership, shall end.

Article 8.2 of the Amended Bylaws provides that "any continuing obligation of the Pool to the Member . . . shall be consistent with these Bylaws, the Agreement and any policy adopted by the Board, and the laws of the State of Utah."

Although we have not been able to locate the original source of the language used, it likely comes from a standard form. We believe this to be true because we found the identical language in the Bylaws and Interlocal Cooperation Agreement for the Kansas Workers Risk Cooperative for Counties. By contrast, the Bylaws of the Rhode Island Interlocal Risk Management Trust expressly require the Trust to continue paying on claims. That document expressly provides that "[t]he Trust shall continue the servicing of any covered claim after the withdrawal of a Member." (*See* [http://www.ritrust.com/articles/bylaws/bylaws\\_june\\_2008.pdf](http://www.ritrust.com/articles/bylaws/bylaws_june_2008.pdf).) Likewise, the Interlocal Contract of the Michigan Municipal League Liability and Pool states, "The Pool shall continue to administer any covered claim after the withdrawal of that Member." (*See* [http://www.mml.org/insurance/pool/pdf/intergovernmental\\_contract.pdf](http://www.mml.org/insurance/pool/pdf/intergovernmental_contract.pdf).)

801-302-2255 *phone*  
801-302-2266 *fax*  
[www.jjoycelawfirm.com](http://www.jjoycelawfirm.com) *web*

10813 S. River Front Parkway, Ste 460  
South Jordan, Utah 84095





A. The Pool Likely Does Not Owe a Continuing Obligation to Pay Claims Against Members Who Withdraw

In our opinion, a Utah court would likely uphold the provision found in Section 11 stating that the Pool does not owe any continuing obligation to members who withdraw. This is supported by our reading of the statutes and case law from other jurisdictions. Pursuant to Utah Code Annotated §11-13-204 the Utah Counties Insurance Pool has the authority to adopt, amend and repeal rules to conduct its business and there do not appear to be any statutes that place limits on that authority. For example, the insurance code expressly states that it does not apply to public agency insurance mutuals. See Utah Code Ann. §31A-1-103(7); see also § 31A-12-107 (stating that governmental agencies are not insurers under Title 31A). Accordingly, the Pool appears to be at liberty to adopt its own rules regarding coverage.

Courts from other jurisdictions have found that insurance pools are not governed by the same rules as insurers. For example, in *City of Arvada v Colorado Intergovernmental Risk Sharing Agency*, 19 P.3d 10 (Colo. 2001), the court upheld a statute stating that insurance regulations did not apply to the Colorado Intergovernmental Risk Sharing Agency. In that case, the public insurance entity had purchased coverage through Lloyds of London, and during the time that the city was a member, Lloyds of London changed its coverage to exclude breach of contract claims. The insurance code required insurers to provide of changes in coverage, but the Colorado Intergovernmental Risk Sharing Agency did not provide notice to the city. The city then sued the Intergovernmental Risk Sharing Agency for breach of a duty to provide notice that was found in the insurance code. However, the court relied on a statutory provision stating that self-insured public entities are not insurers and held that the insurance code did not apply. Accordingly, the insurance pool was not subject to the notice requirements found in the insurance code. See also *Caton v. Bd. of Comm'rs of Muskingum County*, 2003 Ohio App. LEXIS 2110 (holding that the motor vehicle liability laws did not apply to a self-insured insurance pool because such pools are not considered insurers under Ohio law).

Although we have not been able to locate appellate cases dealing with the precise language found in the Utah Counties Insurance Pool's Interlocal Cooperation Agreement, the case of *City of La Mesa v. Calif. Joint Powers Ins. Auth.*, 31 Cal. Rptr. 3d 411 (Calif. 2005) lends support to the notion that an insurance pool is free to create its own rules regarding the rights of members. In that case, a California appellate court upheld a provision in a joint powers agreement authorizing the insurance pool to retain a member's deposit when the member withdrew from the pool. That case appears to be consistent with Utah cases providing that the "terms of insurance contracts, as well as all contracts, are to be interpreted in accordance with their usually accepted meanings." *Afridi v. State Farm Mut. Auto Ins. Co.*, 2005 UT 53, ¶10, 122 P.3d 596 (Utah 2005).

If the Pool had intended to contract with its members to continue paying claims after withdrawal, the Pool could have easily used language similar to that found in the documents of the Kansas Workers Risk Cooperative for Counties or the Rhode Island Interlocal Risk Management Trust. However, the Pool elected to draft its contract and bylaws in a manner that ends any continuing obligation upon withdrawal. Because the Pool and its members are free to create their own rules, we believe there is a reasonable likelihood that a Utah court



would uphold the language found in Section 11 that says the Pool does not owe a withdrawn member any continuing obligation to cover claims.

**B. A Withdrawn Member Would Likely Argue that the Bylaws Create an Ambiguity**

A member who voluntarily withdraws via the withdrawal process outlined in Article 8 would likely argue that there is an ambiguity between Article 8.2 regarding withdrawal and Article 9.4 regarding termination. Article 8 explains the procedure for voluntarily withdrawing from the Pool, but it does not contain a provision expressly terminating any continuing obligation. That member would likely assert that Article 9.4 contains specific language that states the Pool does not owe a terminated member a continuing obligation to pay claims that arose prior to withdrawal. On the other hand, Article 8.2 does not contain that same language in regard to a withdrawn member.

If the withdrawn member is able to convince the court that this discrepancy between Articles 8.2 and 9.4 creates an ambiguity in the agreement between the Pool and the member, a court might construe the Bylaws in favor of finding a continuing obligation to provide coverage for withdrawn members. The Utah Supreme Court has expressed a public policy "that when an ambiguity exists in an insurance contract, that ambiguity is interpreted in favor of coverage." *Mellor v. Wasatch Crest Mut. Ins. Co.*, 2009 UT 5, ¶16 (Utah 2009). "[I]f an insurance contract has inconsistent provisions, one which can be construed against coverage and one which can be construed in favor of coverage, the contract should be construed in favor of coverage." *Id.*

Due to the lack of case law interpreting these provisions, we acknowledge that there is no clear cut interpretation of this language. However, we find the argument in favor of terminating coverage more compelling than the argument for continuing coverage. This is because Article 8.2 of the Bylaws specifically states that "any continuing obligation of the Pool to the Member or of the Member to the Pool, after the effective date of the Member's withdrawal, shall be consistent with these Bylaws, the Agreement and any policy adopted by the Board . . ." In order to read the Bylaws consistently with the Agreement, one has to acknowledge that the Agreement has been modified to expressly state that withdrawn members lose all voting rights and that any continuing obligation of the Pool ends upon termination of the membership.

If you would like additional information or clarification, please do not hesitate to call. We appreciate you giving us the opportunity to evaluate this matter and we hope to work with you again in the future.

Sincerely,

J. JOYCE & ASSOCIATES

Joseph J. Joyce



# Utah Counties Insurance Pool Payments

June 8, 2009 - July 16, 2009

Type	Date	Num	Name	Memo	Split	Amount
<b>ML Expense</b>						
Liability Check	6/12/2009		QuickBooks Payroll Service	Created by Payroll Services on 06/10/2009	-SPLIT-	-14,733.29
Liability Check	6/29/2009		QuickBooks Payroll Service	Created by Payroll Services on 06/24/2009	-SPLIT-	-14,733.27
Check	6/30/2009			Service Charge	Multiline	-68.88
Liability Check	7/14/2009	ONLINE	QuickBooks Payroll Service	Created by Payroll Services on 07/13/2009	-SPLIT-	-14,733.27
Liability Check	6/30/2009	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270956300059403	-SPLIT-	-5,523.28
Liability Check	6/30/2009	ONLINE	Utah State Tax Commission	EFT ACKNOWLEDGEMENT NUMBER: 270958100786315	-SPLIT-	-5,523.32
Liability Check	6/30/2009	ONLINE	Utah Retirement Systems	Transaction Number: 207989080	-SPLIT-	-1,887.04
Liability Check	6/30/2009	ONLINE	Nationwide Retirement Solutions	Unit No: 864 (JUN 2009)	-SPLIT-	-6,201.76
Liability Check	7/6/2009	ONLINE	Guardian	Entity: 644013	-SPLIT-	-2,115.34
Liability Check	7/6/2009	ONLINE	Guardian	Group ID: 444718 (June), Confirmation: 1246901939440	-SPLIT-	-602.35
Check	6/25/2009	VISA	Wells Fargo	Group ID: 444718 (May), Confirmation: 1246901808250	-SPLIT-	-602.35
Check	6/25/2009	VISA	Wells Fargo	Account Number: 4856 2002 0633 9635	-SPLIT-	-746.23
Check	6/12/2009	VISA	Wells Fargo	Account Number: 4856 2002 0869 3567	-SPLIT-	-935.95
Check	6/12/2009	5123	Wells Fargo	Account Number: 4856 2002 0646 9796	-SPLIT-	-162.81
Check	6/12/2009	5124			Spoiled Check	0.00
Check	6/12/2009	5125			Spoiled Check	0.00
Check	6/12/2009	5126			Spoiled Check	0.00
Check	6/12/2009	5127			Spoiled Check	0.00
Liability Check	6/12/2009	5128	Sinus Consulting Group, LLC	Invoice: June (UCIP 1076)	-SPLIT-	-609.11
Liability Check	6/12/2009	5129	Public Employees Health Program	Policy Number 1076 (MAY)	-SPLIT-	-6,393.10
Check	6/12/2009	5130	Mark W. Brady	Expense Reimbursement	-SPLIT-	-480.00
Bill Pmt -Check	6/12/2009	5131	Arthur J. Gallagher & Co.	Invoice Number: 86719	-SPLIT-	-1,006.00
Bill Pmt -Check	6/12/2009	5132	Brad L. Dee	Mileage Reimbursement	Accounts Payable ML	-418.00
Bill Pmt -Check	6/12/2009	5133	Bruce Adams	Expense Reimbursement	Accounts Payable ML	-526.67
Bill Pmt -Check	6/12/2009	5134	Gerald E. Hess	Mileage Reimbursement	Accounts Payable ML	-354.20
Bill Pmt -Check	6/12/2009	5135	Jerry Hurst	Mileage Reimbursement	Accounts Payable ML	-333.30
Bill Pmt -Check	6/12/2009	5136	Jim Eardley	Mileage Reimbursement	Accounts Payable ML	-99.00
Bill Pmt -Check	6/12/2009	5137	Jorgensen Appraisal	Invoice Number: 773	Accounts Payable ML	-100.00
Bill Pmt -Check	6/12/2009	5138	Kay Blackwell	Expense Reimbursement	Accounts Payable ML	-179.77
Bill Pmt -Check	6/12/2009	5139	Ken A. Bischoff	Expense Reimbursement	Accounts Payable ML	-480.89
Bill Pmt -Check	6/12/2009	5140	Kent Sundberg	Mileage Reimbursement	Accounts Payable ML	-308.00
Bill Pmt -Check	6/12/2009	5141	Korby Siggard	Mileage Reimbursement	Accounts Payable ML	-174.79
Bill Pmt -Check	6/12/2009	5142	New England Business Service, Inc.		Accounts Payable ML	-441.68
Bill Pmt -Check	6/12/2009	5143	Print2day	Invoice Number: 941123	Accounts Payable ML	-238.34
Bill Pmt -Check	6/12/2009	5144	R. Steve White	Expense Reimbursement	Accounts Payable ML	-330.50
Bill Pmt -Check	6/12/2009	5145	State of UT Dept of Workforce Services	Account No: R-2-423713-0	Accounts Payable ML	-4,115.00
Bill Pmt -Check	6/12/2009	5146	Steven C. Wall	Mileage Reimbursement	Accounts Payable ML	-188.10
Bill Pmt -Check	6/12/2009	5147	Utah Correctional Industries	Invoice Number: 97UC0003726	Accounts Payable ML	-4,070.00
Bill Pmt -Check	6/12/2009	5148	Verizon Wireless	Mileage Reimbursement	Accounts Payable ML	-78.65
Bill Pmt -Check	6/12/2009	5149	Wayne A. Smith	Invoice Number: 0767444555	Accounts Payable ML	-33.00
Bill Pmt -Check	6/12/2009	5150	Larson & Rosenberger	Company Name: 4103302	Accounts Payable ML	-1,000.00
Bill Pmt -Check	6/12/2009	5151	Purchase Power	Expense Reimbursement	Accounts Payable ML	-286.98
Bill Pmt -Check	6/12/2009	5152	Shaney Kelleher	Expense Reimbursement	Accounts Payable ML	-35.22
Liability Check	6/18/2009	5153	Opticare of Utah	June Benefits	-SPLIT-	-82.11
Bill Pmt -Check	6/18/2009	5154	Catering by Bryce	Invoice Number: 264701	Accounts Payable ML	-117.41
Bill Pmt -Check	6/18/2009	5155	Office Depot	Invoice Number: 476364913-001	Accounts Payable ML	-53.92
Bill Pmt -Check	6/18/2009	5156	Sonya White	Expense Reimbursement	Accounts Payable ML	-109.90
Bill Pmt -Check	6/18/2009	5157	TCNS, Inc.	Invoice Number: 3512	Accounts Payable ML	-770.00
Bill Pmt -Check	6/18/2009	5158	TCNS, Inc.	Invoice Number: 3517	Accounts Payable ML	-206.00
Check	6/19/2009	5159	Johnnie R. Miller	Expense Reimbursement	-SPLIT-	-384.98
Liability Check	6/19/2009	5160	Sinus Consulting Group, LLC	Invoice: July (UCIP 1076), 442915	-SPLIT-	-609.11
Bill Pmt -Check	6/24/2009	5161	Office Depot	Invoice Number: 477890489-001	Accounts Payable ML	-97.33
Bill Pmt -Check	6/24/2009	5162	Paetec	Invoice Number: 8650718	Accounts Payable ML	-682.71

# Utah Counties Insurance Pool Payments

June 8, 2009 - July 16, 2009

Type	Date	Num	Name	Memo	Split	Amount
Bill Pmt -Check	6/24/2009	5163	Utah State Tax Commission	2008 Self Insurer's Tax Due	Accounts Payable ML	-4,840.00
Bill Pmt -Check	6/24/2009	5164	Western AgCredit	Invoice Number: 7-2009	Accounts Payable ML	-10,788.00
Bill Pmt -Check	6/19/2009	5165	Henriksen/Butler	Invoice Number: 108287	Accounts Payable ML	-30.84
Check	6/24/2009	5166	PEHP-LTD	Coverage Period: June 2009	-SPLIT-	-251.33
Liability Check	7/8/2009	5167	Public Employees Health Program	Policy Number 1076 (JUN)	-SPLIT-	-6,393.10
Check	7/8/2009	5168	Johnnie R. Miller	Mileage Reimbursement	-SPLIT-	-44.00
Check	7/8/2009	5169	Korby M. Siggaard	Expense Reimbursement	-SPLIT-	-172.11
Bill Pmt -Check	7/16/2009	5170	AGRIP	Account Number: 393	Accounts Payable ML	-1,279.42
Bill Pmt -Check	7/16/2009	5171	Arthur J. Gallagher & Co.	Excess Property 7/01/2009-7/01/2010	Accounts Payable ML	-7,273.00
Bill Pmt -Check	7/16/2009	5172	County Reinsurance, Limited	Invoice Number: 108344	Accounts Payable ML	-434,007.00
Bill Pmt -Check	7/16/2009	5173	Henriksen/Butler	Order Number: 13239609	Accounts Payable ML	-4,400.53
Bill Pmt -Check	7/16/2009	5174	M. Lee Smith Publishers	Committee Meeting Luncheon 5/28/09	Accounts Payable ML	-367.00
Bill Pmt -Check	7/16/2009	5175	Marvellous Catering, LLC	Company Name: 41036302	Accounts Payable ML	-259.08
Bill Pmt -Check	7/16/2009	5176	Office Depot		Accounts Payable ML	-95.50
Bill Pmt -Check	7/16/2009	5177	Purchase Power		Accounts Payable ML	-236.99
Bill Pmt -Check	7/16/2009	5178	RCI Appraisal Company	Invoice Number: 212329	Accounts Payable ML	-21,098.00
Bill Pmt -Check	7/16/2009	5179	Revco Leasing Company, LLC	Account No: R 2-423713-0	Accounts Payable ML	-815.89
Bill Pmt -Check	7/16/2009	5180	State of UT Dept of Workforce Services	Reference No: 166963-R1	Accounts Payable ML	-3,292.00
Bill Pmt -Check	7/16/2009	5181	Strafford Publications, Inc.	Invoice Number: 2009-000070	Accounts Payable ML	-497.00
Bill Pmt -Check	7/16/2009	5182	URMMA	Invoice Number: 0776282511	Accounts Payable ML	-1,976.00
Bill Pmt -Check	7/16/2009	5183	Verizon Wireless	VOID:	Accounts Payable ML	-78.65
Bill Pmt -Check	7/16/2009	5184	Wells Fargo		Accounts Payable ML	0.00
Bill Pmt -Check	7/16/2009	5185	Why'd		Accounts Payable ML	-2,830.90
Total ML Expense						-595,591.60
<b>WC Expense</b>						
Check	6/12/2009	247			Spilled Check	0.00
Check	6/12/2009	248			Spilled Check	0.00
Check	6/12/2009	249			Spilled Check	0.00
Check	6/12/2009	250			Spilled Check	0.00
Check	6/12/2009	251			Spilled Check	0.00
Check	6/12/2009	252			Spilled Check	0.00
Check	6/12/2009	253			Spilled Check	0.00
Check	6/12/2009	254			Spilled Check	0.00
Bill Pmt -Check	6/12/2009	255	ISO Services, Inc.	Invoice Number: IS00033186	Accounts Payable WC	-54.95
Bill Pmt -Check	6/12/2009	256	Mountain View Software	Invoice Number: 13782	Accounts Payable WC	-228.00
Bill Pmt -Check	6/12/2009	257	NCCI Holdings, Inc.	Invoice Number: 2580349	Accounts Payable WC	-143.00
Bill Pmt -Check	6/12/2009	258	New England Business Service, Inc.	Invoice Number: 9929261534-3	Accounts Payable WC	-369.54
Bill Pmt -Check	6/25/2009	259	Utah State Tax Commission	2009 Self-Insurer's Tax (Jan-Jun)	Accounts Payable WC	-53,557.00
Bill Pmt -Check	7/16/2009	260	ISO Services, Inc.	Invoice Number: 13794	Accounts Payable WC	-84.60
Bill Pmt -Check	7/16/2009	261	Mountain View Software		Accounts Payable WC	-162.00
Total WC Expense						-54,599.09
<b>TOTAL</b>						<b>-650,190.69</b>

# **LOSS CONTROL MANAGER'S REPORT**

## **JULY 2009**

Mark Brady  
Loss Control Manager  
UCIP Board Meeting  
16 July 2009

### **I. Associate Membership in the International Association of Chiefs of Police.**

Provides access to model policies on a number of important topics. These policies will be made available to all Sheriff's Offices through our website. Membership is \$120 annually.

### **II. All Sheriffs Offices have been requested to provide digital copies of policies.**

Use to evaluate need for updating policies, to make recommendations for improvement and to enhance model or sample policy offerings.

### **III. Currently evaluating model policies for personnel.**

Provides a minimum reliable standard as a guide for human resources policies. Requesting policies from all our counties.

### **IV. Use of Best Practices information for underwriting purposes.**

Recently we went through an analysis of the best practices program for each county for the purposes of underwriting according to the 2009 program. The scores from the best practices will be compared with actual loss results and a score will be developed for underwriting.

Adjustments will be made to the current best practices program and an updated program will be disseminated next spring. We expect to start evaluating the information under the current best practices standard May 2010.

### **V. Best Practices: Member Feedback**

Because of the changes in the program, three counties have indicated some confusion about whether there will be a premium credit, concern about deadlines for documentation, and what documentation was required. I am following up with a general email to insurance coordinators and phone consultations. With the new program there will be no premium credit. Evaluations for underwriting take place in spring of 2010. The documentation requirements of the previous programs are retained under the new program.







Utah Counties Insurance Pool  
*Supporting Your Goals Since 1992*

# Board of Trustees

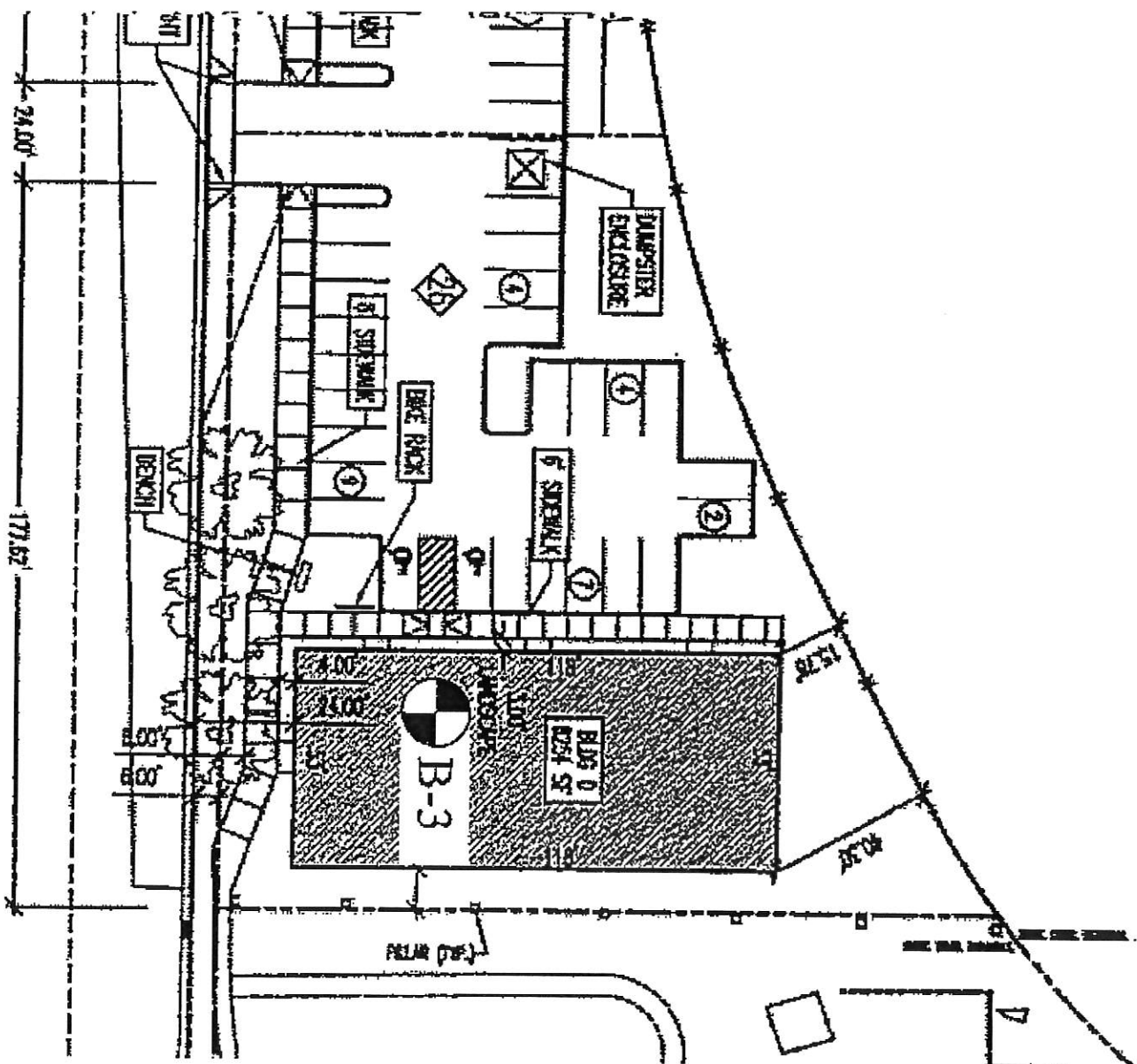
July 16, 2009

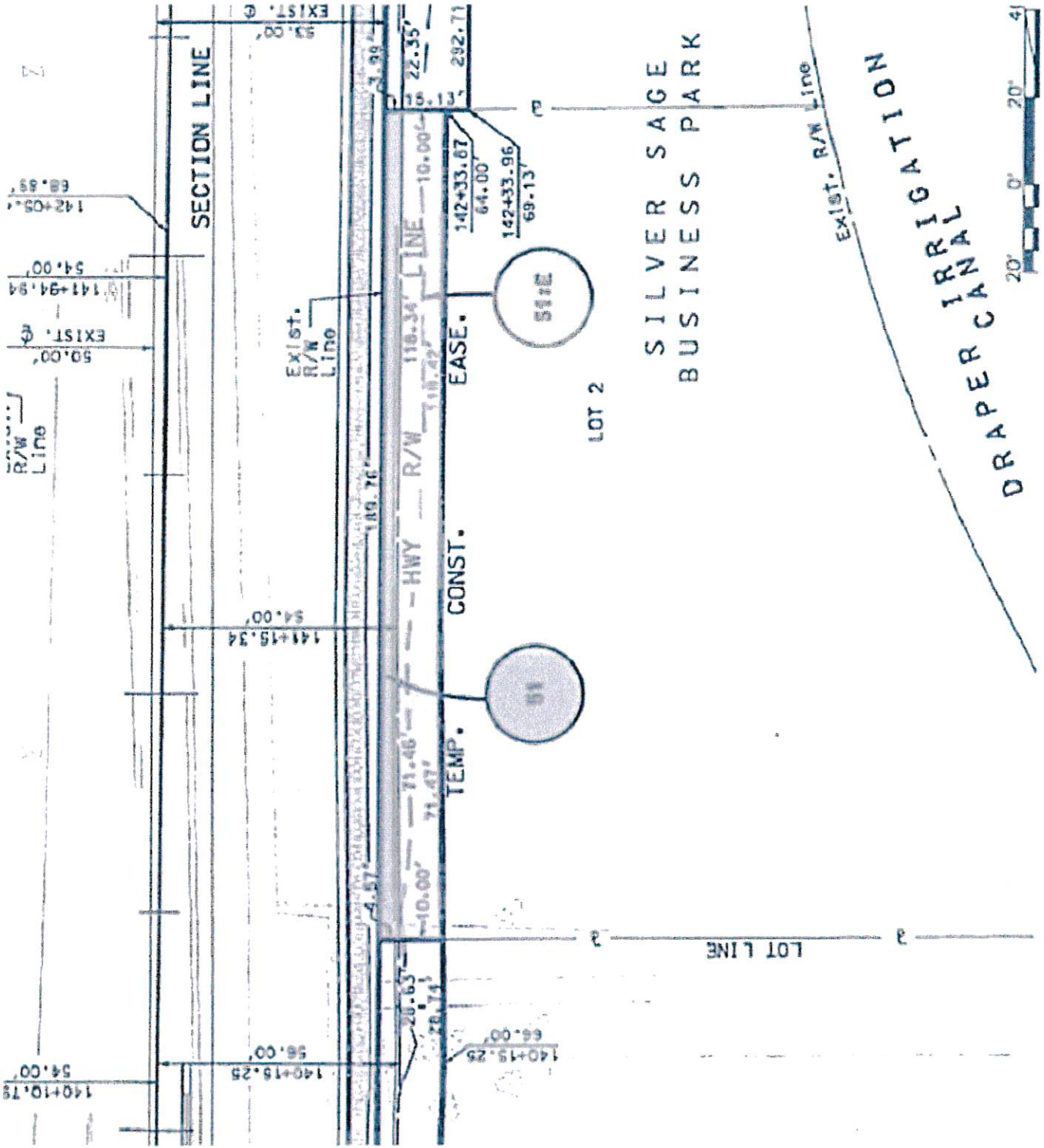
# 700 East Property

- City of Sandy adopted “Storefront Preservation” ordinance, requiring sidewalk to be set back closer to building.
- State will build sidewalk according to their original plans, so sidewalk will need to be moved at time of building construction.
- UCIP can pass this cost onto buyer, or work with State to have them build sidewalk in accordance with city ordinance now.



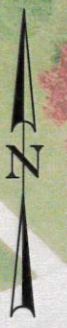
Utah Counties Insurance Pool  
Supporting Your Needs Since 1962







DRAFT  
NOT FOR CONSTRUCTION  
07/16/09



700 EAST CENTERLINE  
**APPLE TREE DR.**

- EXISTING PROPERTY LINE
- DRIVEWAY APRON TO BE ADDED TO 700 EAST PROJECT WHEN PERMIT APPROVAL IS VERIFIED
- EXISTING ROW LINE
- 54' WIDTH FROM 700 EAST CENTERLINE
- 1' BEHIND SIDEWALK

**700 EAST**

EXISTING PROPERTY LINE

PILLAR (TYP.)

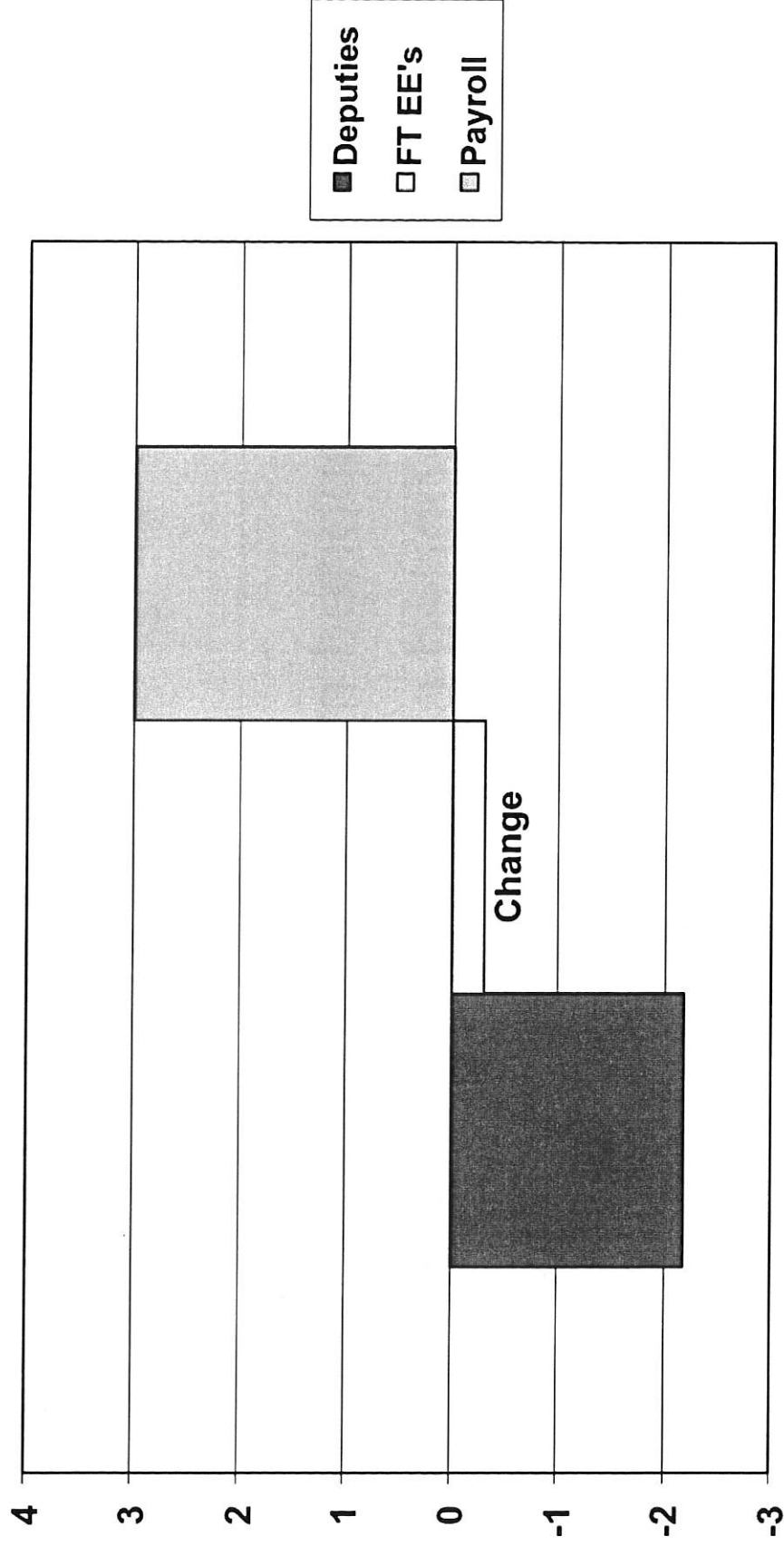
EXIST. CONC. HEADWALL  
EXIST. CONC. HEADWALL



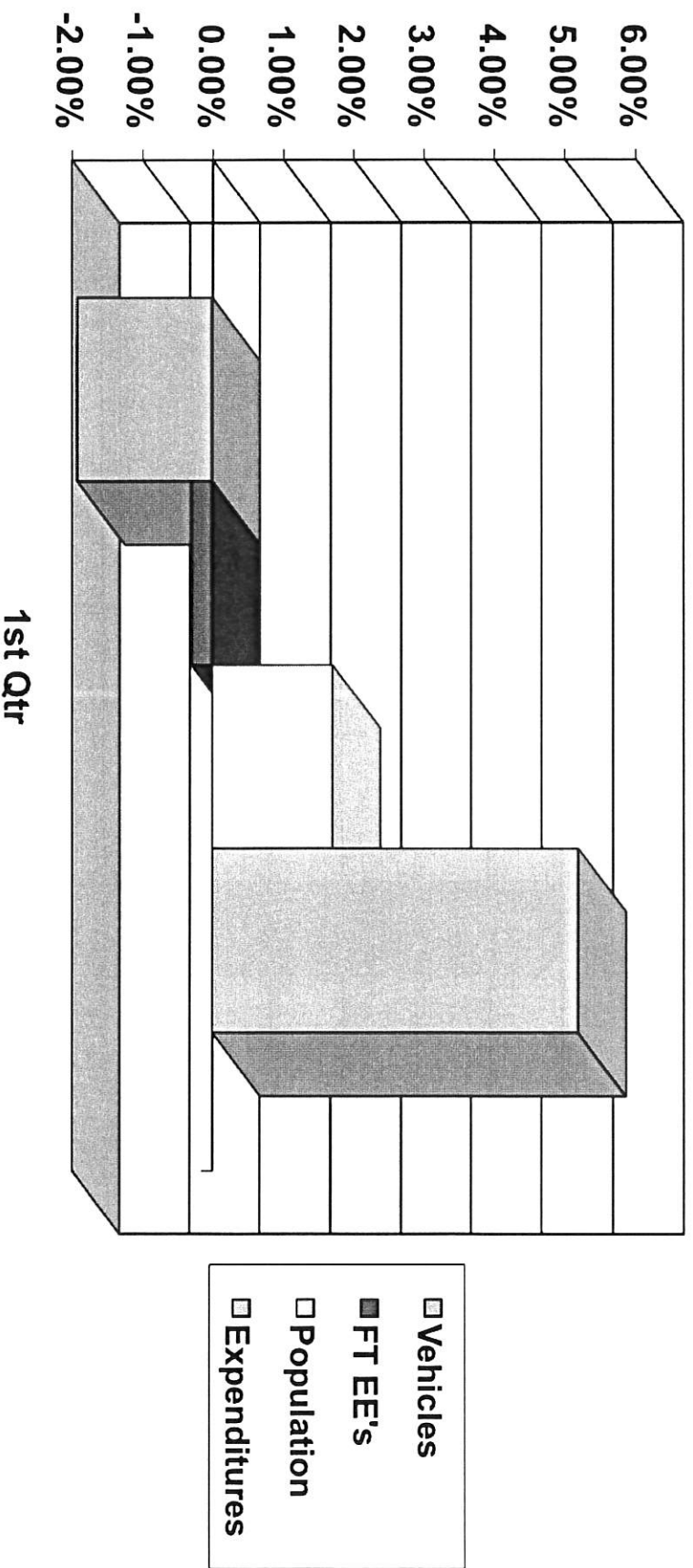
# Renewal Status

- Renewal data requested by 6/30 to review prior to providing to actuary.
- As of 7/15:
  - 19 of 26 reported multiline data
  - 10 of 21 reported payroll for work comp
- Data will be provided to actuary next week with some estimates in order to have rate report complete by 8/10 meeting.

# Workforce Reductions

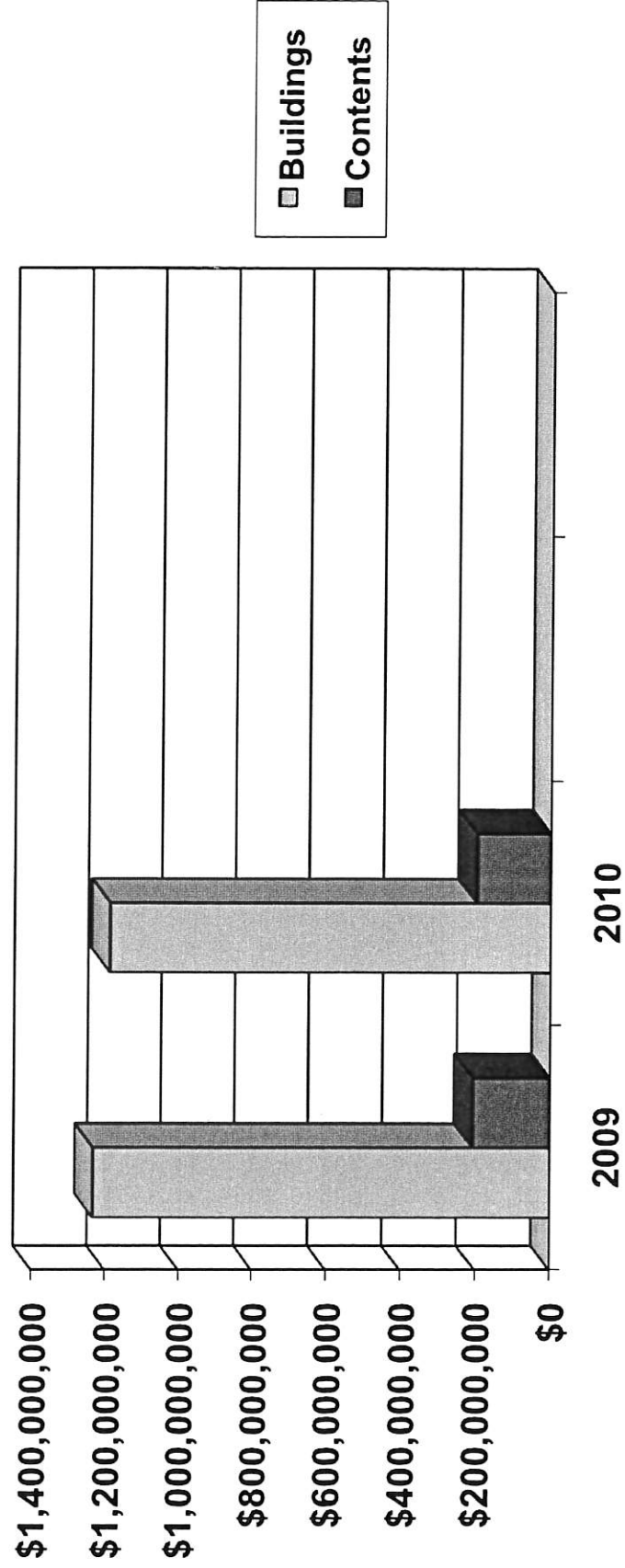


# Other Budget Cuts

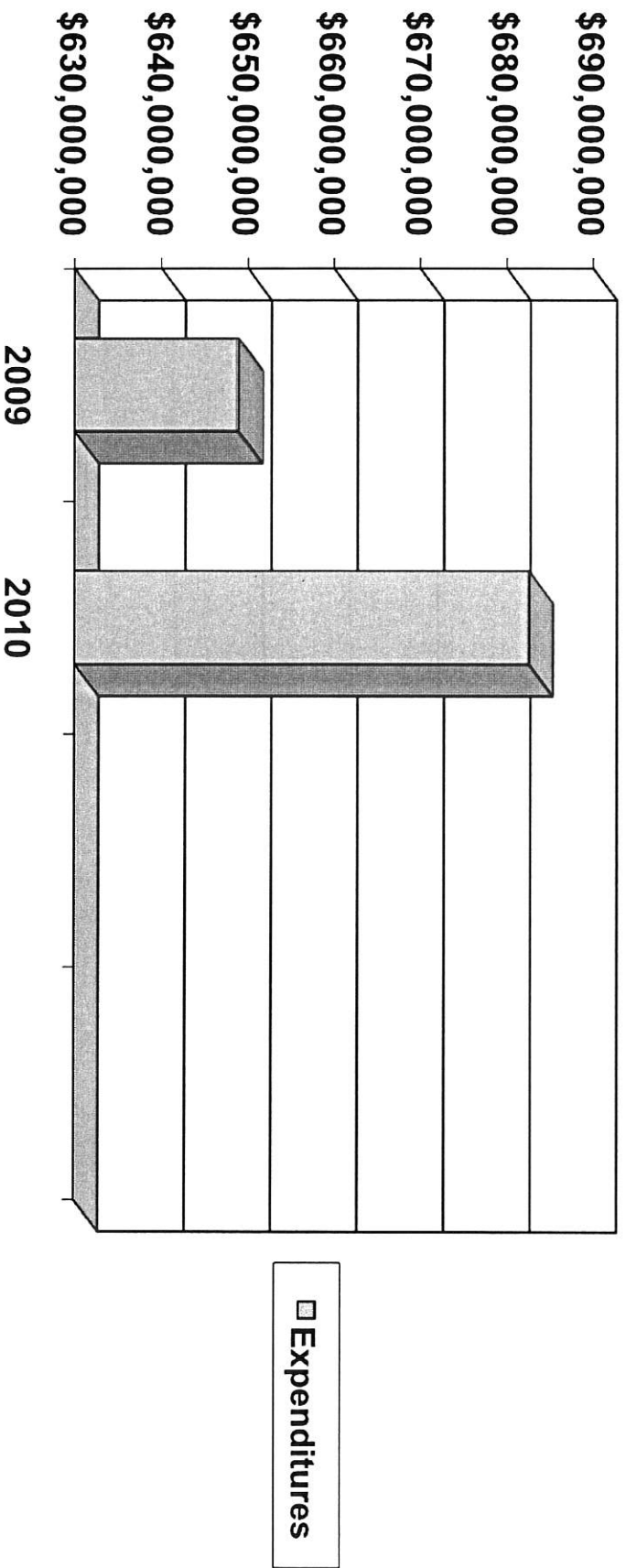




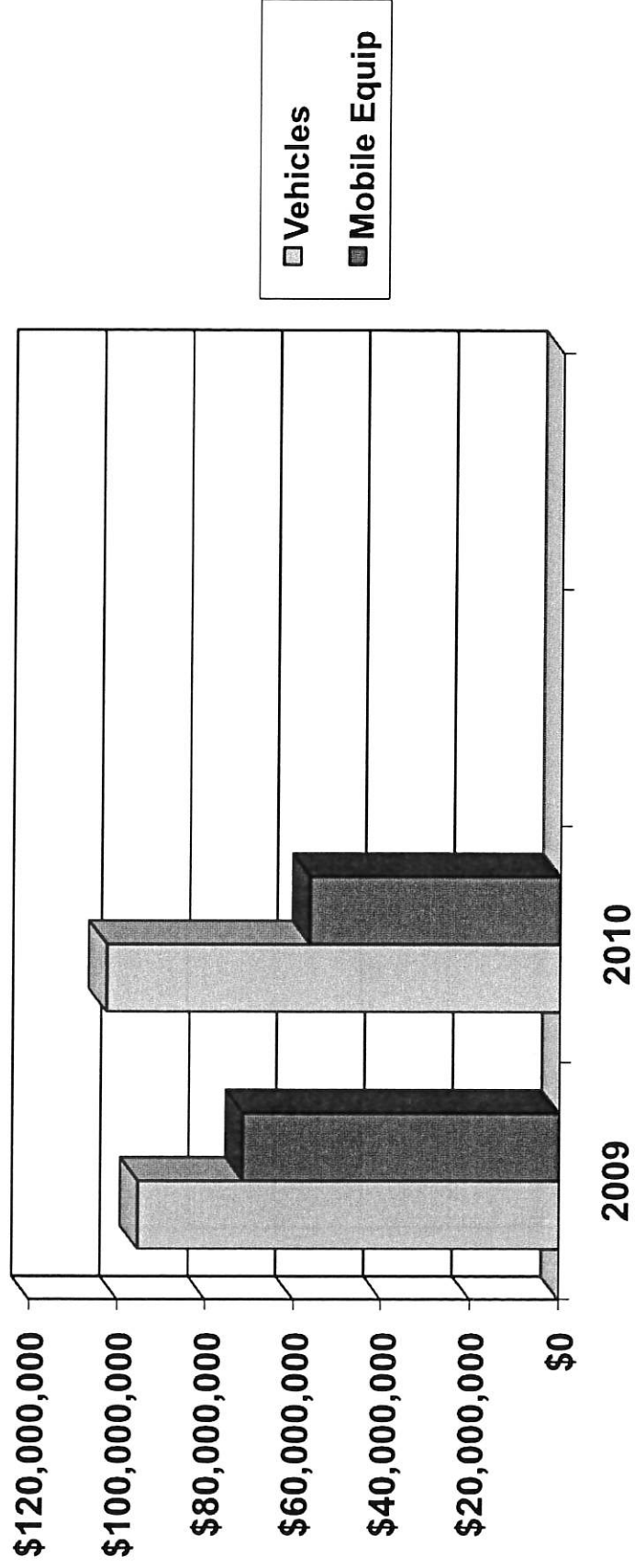
# Insured Values - Property



# Expenditures – General Liability



# Motor Values - Auto



# Renewal Items

- NCCI Loss Costs down from last year.
- Admin expense load is down also.
- Should allow for surplus development without rate increase.
- Actuary will provide report at August meeting.
- Plan to provide member estimates prior to September 1 (more than 120 days prior to renewal).

# Premium Credits/Debits

- **Subjective Credits** – based on member *efforts* to control losses. Benchmark is “average effort”. Includes policies, employee training, attendance at UCIP training...
- **Experience Credits** – based on actual member *performance* as a function of premium collected compared to losses paid. Benchmark is actuarial target loss ratio. Includes multi-year performance. Considers defense costs separately from damages.

# UTAH COUNTIES INSURANCE POOL

## Member Credits (Debits) by Line of Coverage

	Credit (Debit) %			
	GL	POL	LEL	AL
Beaver	0%	6%	6%	-5%
Box Elder	-1%	-4%	-4%	-1%
Cache	-3%	-4%	2%	-3%
Carbon	5%	5%	5%	3%
Daggett	-4%	0%	0%	-1%
Davis	6%	5%	0%	0%
Duchesne	-5%	-5%	-2%	-6%
Emery	-1%	1%	1%	0%
Garfield	0%	-1%	0%	-2%
Iron	-2%	-3%	-3%	0%
Juab	0%	1%	1%	0%
Kane	2%	1%	2%	1%
Millard	2%	2%	1%	1%
Morgan	-2%	-3%	-2%	0%
Piute	2%	1%	1%	2%
Rich	2%	2%	1%	-1%
San Juan	5%	5%	5%	2%
Sanpete	1%	0%	1%	-2%
Sevier	0%	-1%	1%	1%
Tooele	3%	3%	2%	1%
Uinta	3%	3%	2%	1%
Utah	4%	4%	1%	-4%
Wasatch	1%	1%	-1%	4%
Washington	4%	4%	3%	-1%
Wayne	0%	-2%	-2%	0%
Weber	4%	4%	3%	1%
Total	26%	25%	24%	-9%

# Interlocal language

- Notified Grand County
  - Scheduled meeting with Council
  - County's attorney postponed meeting
- Legal opinion (J. Joyce & Assoc.)
  - Section 11 of IA states no continuing obligation.
  - Section 8 of Bylaws says continuing obligation per bylaws, IA, policy of Board, and laws of Utah.



Utah Counties Insurance Pool  
Supporting Your Goals Since 1962

# State Risk Management

- Indemnity agreements
  - School bus use
  - Building use
- Attempting transfer of negligence
- State refuses to indemnify anyone, even for their negligent acts
- State requiring waiver of subrogation in agreements



# Market Status

- **National market is flat overall-**
  - Property shows mild increases, with larger increases for catastrophe coverage.
  - Liability has some residual decreases but primarily flat rates.
  - Workers Comp increasing due to tight credit, layoffs and bankruptcies.
- **Utah market continues to be competitive-**
  - ULGIT advertising 25% property rate reduction, flat liability rate and 12% work comp rate reduction.
  - NCCI loss costs dropped from 26% (Road) to 6% (County).  
These reductions will allow for rate reductions in the Utah market.



Utah Counties Insurance Pool  
Supporting Your Loss Since 1992

## Governmental Entity Use of School District Vehicle Agreement

\_\_\_\_\_ ("User") and \_\_\_\_\_ (the "District") have agreed that User may use the District's \_\_\_\_\_ [description of vehicle(s)] on \_\_\_\_\_ [date(s)] for \_\_\_\_\_ [name of event].

User represents that it is a "governmental entity" as defined under the Utah Governmental Immunity Act, Utah Code Ann. § 63G-7-101 et. seq., and that all activities, undertakings or operations of User related to the \_\_\_\_\_ [name of event] are "governmental functions" as defined by the Act. User represents that it is using the above described vehicles for the public good and as a governmental function.

In consideration of the District's allowance of the use of the vehicle, User agrees to the fullest extent permitted by law, User will indemnify, hold harmless and, at the option of the District, defend the District, its board, officers, directors, agents, representatives, employees, assigns, affiliates, insurers, and successors in interest from and against all claims, lawsuits, damages, losses and expenses, including but not limited to attorneys' fees and costs of litigation, or other liabilities or losses of any kind or nature whatsoever arising out of or in any way related to the use of District vehicles under this agreement except as set forth herein.

The indemnity provision in this Agreement does not apply to the ownership, maintenance and operation of the vehicle, including actions of the drivers of District vehicles. The parties agree that District drivers are not to be considered an employee, agent, representative or volunteer of the User. In accord with this exception, User acknowledges that the driver may make decisions regarding safety and appropriateness of the trip, including, but not limited to, not to travel for reasons of weather, unsafe routes, or times of travel, modification of routes or times, or regulation of behavior in the vehicles, and User must abide by those decisions.

User acknowledges that it waives all rights to seek redress from the District, its drivers, board, officers, directors, agents, representatives, employees, assigns, affiliates, insurers, and successor in interest with regard to use of the vehicles including any right of subrogation, with regard to any claim, lawsuit, damages, losses, and expenses, including but not limited to attorney's fees and costs of litigation or other liabilities or losses of any kind or nature whatsoever, including claims, etc. arising out of the ownership, maintenance or operation of a district vehicle under this Agreement, including but not limited to, the death or bodily injury of any passenger in a District Vehicle.

The parties also agree that the District vehicles will not leave the State of Utah



for any reason.

As both parties to this agreement are governmental entities, no part of this agreement shall be construed as an intent to waive, nor shall either party otherwise waive with regard to activities arising from or related to this agreement, any defense or limitation available as to third parties under the Utah Governmental Immunity Act, Utah Code Ann. § 63G-7-101 et. seq., or any other similar law or regulation which may apply to the District and or User.

For the District:

For User:

\_\_\_\_\_

\_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Daggett School District**  
**Application for Use of School Facilities & Users Agreement**

Daggett County (User) desires to use the Manila High School (Facilities)

located at 160 W. 2nd North (School) owned by The Board of Education of Daggett School District.

User wishes to use the Facilities for The Flaming Gorge Business Conference (Event).

This agreement will outline the responsibilities and duties undertaken by the User in consideration for permission to use the Facilities.

**DATE & TIME:** User will have access to the Facilities on May 28th, 2009 From 3:30 pm to 9:00 pm.

No other access to School District property or buildings is granted by this agreement.

Prior Authorization is required for sale of any items on District property and requires a temporary Sales Tax License.

**SET UP & FEE FOR EVENT:** User agrees to pay District \$ 0.00 in consideration to use the Facilities at least 5 working days prior to the event. This amount shall include:

Facility Rental \$ <u>Waived</u>	Hours _____	Per hour rate _____	
Custodial / Supervisory \$ _____	Hours _____	Per hour rate _____	(Benefits if applicable)
Equipment \$ _____	Hours _____	Per hour rate _____	
Technician / Lunch Manager \$ _____	Hours _____	Per hour rate _____	(Benefits if applicable)
Deposit \$ _____	Check # _____	Refund \$ _____	Check # _____ Date _____

A minimum of one hour has been added to the rental time to cover set up and clean up time for custodial staff. User also agrees to pay for any vandalism or damage that may occur as a direct result of their use of the facilities. If the actual time used for the event exceeds original agreed upon time, user agrees to pay for the additional rental hours and personnel costs.

Payment received: \$ \_\_\_\_\_ Check # \_\_\_\_\_ There will be a \$25.00 fee for all checks returned for insufficient funds. All payments and documents are due prior to the event.

**WARRANTY OF INSPECTION:** User has inspected the Facilities and warrants to the District that the Facilities are acceptable and appropriate for the Event. User accepts full responsibility for all conditions on the premises that can be identified by reasonable inspection, if it fails to give District written notice of any objectionable conditions, no later than one week before the date of the Event.

**INDEMNIFICATION:** User warrants to the District that it will provide all the supervision necessary for the safe use of Facilities. User understands and agrees it takes full responsibility to provide medical and emergency care to all those involved in the Event, including participants and spectators. User warrants to the District that all medical and emergency care will be appropriate and sufficient. User agrees to indemnify, hold harmless and defend the District, and all its boards, officials, officers, employees, agents and volunteers from any and all lawsuits, claims, damages, liabilities, costs and expenses, including attorneys fees, arising out of or in any way connected with this Agreement of use of the Facilities, except such that result from the sole negligence of Indemnities. User agrees to adhere to all Federal, State and Daggett School District rules and regulations.

**INSURANCE:** User warrants that it maintains all legally required insurance. For the purpose of this agreement, User shall also have Comprehensive General Liability Insurance covering this event in the amount of \$1,000,000 per occurrence and have the District named as an insured. Five working days prior to the event User will give to the District a Certificate of Insurance which will include the above stated amount and showing that the District has been added as an insured. Absent such certificate, User will not be allowed to use the Facilities.

User received a copy of the Rental Guidelines \_\_\_\_\_ (initials)

This User Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

User Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

User Address: Street \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

\_\_\_\_\_  
 School Administrator

\_\_\_\_\_  
 Custodial Acknowledgement

\_\_\_\_\_  
 District Administrator

☐  
 Payment

☐  
 Deposit

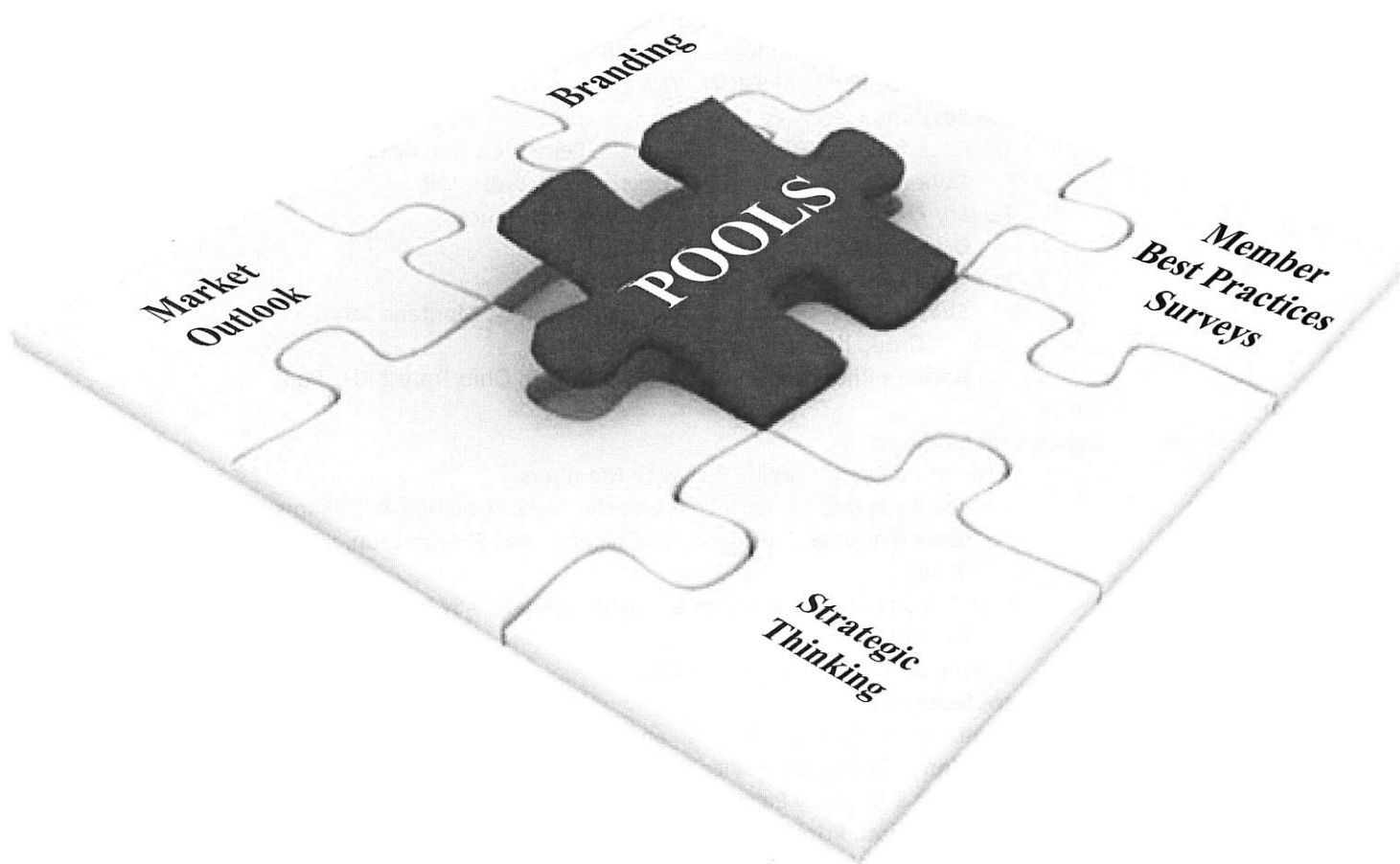
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 Insurance



# 2009 Governance & Leadership Conference

A Conference for governing board members, staff, AGRIP Partners and all others who have an interest or stake in the governance and leadership process for public entity risk and benefits pools.

## POOLING 10.0 - THE PERFECT FIT



*Grand Hyatt & Hyatt at Olive 8*

Seattle, WA

October 19-21, 2009

Register online at [www.agrip.org](http://www.agrip.org)

AGRIP  
405-567-2611  
PO Box J, Prague, OK 74864



# 2009 Governance & Leadership Conference

## POOLING 10.0 - THE PERFECT FIT

### Conference Schedule

(see Pages 3 & 4 for session descriptions)

#### SUNDAY – October 18

1:00 pm – 5:30 pm      Registration  
6:30 pm – 8:00 pm      Opening Reception

#### MONDAY – October 19

7:30 am      Registration and Reading Room Opens  
8:30 am – 9:00 am      First Time Attendee Coffee with AGRiP Board  
9:00 am – 10:30 am      OPENING GENERAL SESSION - **Tim Clue**  
10:45 am – 12:00 pm      **Concurrent Sessions:**  
Disputes and Litigation with Members, Reinsurers and Insurers  
**Robert Cutbirth**, Counsel, Tucker, Ellis & West, LLP  
Privacy Protection: It is More Than Cyber Insurance  
**Greg Rentko**, Vice President, ACE USA  
Pooling Basics - continues to 5:00 pm  
**Shawn Bubb**, Director of Insurance Services, Montana Schools  
Group Insurance Authority and  
**Barbara Rhoades**, Chief Executive Officer, Ohio Transit Risk Pool

12:00 pm      Lunch

1:15 pm – 2:30 pm      **Concurrent Sessions:**  
Addressing Cyber Liability Risk with Members  
**Joe DePaepe**, Senior Vice President, McGriff, Seibels & Williams, Inc.,  
**Mark Greisiger**, President, NetDiligence and **Sharon Lyon**, Lion's Share Marketing  
Group  
CLUES "Contribute, Listen, Understand, Evaluate = Synergy "  
**Tim Clue**  
Pooling Basics - continues to 5:00 pm

2:45 pm – 4:00 pm      **Concurrent Sessions:**  
Primer on Reinsurance, Excess, and Stop Loss Insurance  
**Jenny Emery**, Senior Vice President, Towers Perrin  
Medicare Secondary Payor Update  
**David Piatt**, Principal, Piatt Consulting  
Board Orientation & Board Manual Development  
**Bill Tackett**, Director of Member Services, Association of Governmental Risk Pools  
Pooling Basics - continues to 5:00 pm  
State of the Reinsurance Market  
**Craig Smiddy**, President, Specialty Markets Division, Munich Re America  
**Amy Wolfinger**, Reinsurance Intermediary, Artex Intermediaries, Ltd.  
**Susan Bencher**, Managing Director, Travelers and **John Coppinger**, Vice President  
Partner Reinsurance Co.  
Pooling Basics - continues to 5:00 pm

5:00 pm      Sessions conclude for the day

# 2009 Governance & Leadership Conference

## POOLING 10.0 - THE PERFECT FIT

### Conference Schedule

(see Pages 5 & 6 for session descriptions)

#### TUESDAY – October 20

- 7:30 am Registration and Reading Room Opens
- 7:30 am – 8:50 am Breakfast Discussion Groups
- General Session
- 9:00 am – 12:00 pm **Strategic Orienteering Workshop for Finding, Growing and Maintaining Your Blue Ocean**  
**David Woods**, CEO & **Andrew Ranson**, Executive Strategist, Giant Partners, Inc.
- 12:00 pm Lunch
- 1:15 pm – 2:30 pm **Concurrent Sessions:**
- Jurassic Parliament - continues to 4:00 pm  
**Ann Macfarland**, Partner, Jurassic Parliament
  - Financial Planning & Monitoring - Actuarial Perspectives  
**Margaret Tiller-Sherwood**, President, Tiller Consulting Group, Inc.
  - Using an Assessment Tool to Identify Member Best Practices and Improve Pool Services  
**Lynn McNamara**, Deputy Director and **Trent McGath**, Risk Information Administrator, City County Insurance Services, (OR)
- 2:45 pm – 4:00 pm **Concurrent Sessions:**
- Jurassic Parliament - continues
  - How KLCIS Agility Aided Members to Recover from Massive Ice Storm  
**R. David Paulison**, former Administrator of FEMA, **Arthur Byrn**, Mayor of Mayfield, KY, and Chair, Kentucky League of Cities Insurance Services and **Roy Riley**, President, Peel & Holland Insurance
- 4:00 pm Roundtable Discussions
- 5:00 pm Sessions conclude for the day

#### WEDNESDAY – October 21

- 7:30 am Registration and Reading Room Opens
- 7:30 am – 8:50 am Breakfast Discussion Groups
- 9:00 am – 11:00 am Image & Branding: What Is Their Value To Your Organization?  
**Mark Kammers**, Executive Director of Enduris, formerly Washington Governmental Entity Pool  
**Sarah Schwering**, Account Director, Desautel Hege Communications  
**Rick Hosmer**, Principal and Creative Director of Klundt | Hosmer
- 11:15 am – 12:00 pm Board Member Panel On Board Member Selection Processes
- 12:00 pm Conference concludes

# 2009 Governance & Leadership Conference

## POOLING 10.0 - THE PERFECT FIT

### CONFERENCE SESSIONS DESCRIPTIONS

Monday, October 19

10:45 am - 12:00 pm

Concurrent Sessions

#### Disputes and Litigation with Members, Reinsurers and Insurers

In light of recent economic events, risk pool members are facing an increased need for defense and indemnity protection in order to protect their budgets from unexpected obligations. Insurance partners, facing their own financial pressures, are more carefully reviewing underwriting and claim issues. Both situations are placing boards and staff under increased pressure to balance the needs of the pool with those of its members, while also challenging them to find ways to maintain positive relationships with needed insurance partners. This session will review disputes and dispute management issues arising in two contexts: (a) Pool/Member relationships; and (b) Pool/Excess and Reinsurance relationships. After reviewing the legal standards governing these important relationships, practical dispute and claim situations will be used to explore the parameters of the parties' rights and obligations to one another, including the potential ramifications for failing to meet the parties' obligations.

#### Privacy Protection: It is More Than Cyber Insurance

This session focuses on the steps public entities and pools should take to prepare for a data breach and best practices for quickly and effectively responding in the event of a data privacy breach. Participants will gain insight in the following practical topic areas:

- Privacy and Identity Theft Legislation Update
- Public Sector Loss Trends and Development
- An Overview of Privacy and Network Insurance
- Best Practices for Privacy Risk Management
- Preparing for the Inevitable Data Breach

#### Pooling Basics - Continues until 5:00 pm

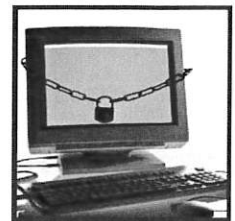
The Pooling Basics Track is a primer on public entity risk and benefits pooling for those new to their positions as a member of a pool governing body or staff. Participants will receive a copy of the AGRiP Operations Manual.

1:15 pm - 2:30 pm

Concurrent Sessions:

#### Addressing Cyber Liability Risk with Members

Learn issues involved to understand, manage, and deliver resources to address cyber liability of public entities. This session will review damages and claims experienced in public agencies. Review how to assess risks within an organization and learn how the Colorado Special Districts Property and Liability Pool is providing coverage and technical assistance for these exposures.



#### CLUES "Contribute, Listen, Understand, Evaluate = Synergy"

In this interactive session Tim Clue describes and demonstrates the fundamentals of team work, how to receive and maximize input for the free flow of ideas, and touches on how to create super sticky messages in an increasingly cluttered communication environment.

# 2009 Governance & Leadership Conference

POOLING 10.0 - THE PERFECT FIT

Monday, October 19

2:45 pm – 4:00 pm

Concurrent Sessions:

## **Primer on Reinsurance, Excess and Stop Loss Insurance**

Public entity pooling is not insurance, but your pool is a “risk taker”. When members purchase coverage from your pool, thereby transferring risk to the pool, how as a board member do you get rid of the risks you don’t want to keep? This session gives an overview on how a public entity pool can transfer risk via reinsurance, excess insurance and stop loss among other options. Learn the language and the mechanics of this vital part of public entity pooling.

## **Medicare Secondary Payer Update**

Insurers and Self-Insured entities reporting under Medicare’s MMSEA Section 111, Mandatory Insurer Reporting statute should prepare to manage Medicare’s recovery efforts under Medicare’s Secondary Payer (MSP) laws.

This session will address issues such as: Will Medicare demand more than the settlement amount; Are Liability Set-Asides required; What do I have to do to protect Medicare’s interest? It will provide an insider’s guide to understanding and preparing to deal with Medicare Secondary Payer issues including: reimbursement demands, appeals and protecting Medicare’s interest. It will help you separate MSP fact from fiction.

## **Board Orientation & Board Manual Development**

How does a new board member gain the necessary knowledge to effectively serve on the governing board? Does your pool offer a formal orientation process to effectively convey the institutional memory that is resident in long tenured trustees and senior staff? Is there a comprehensive framework on which a pool could improve an existing orientation program or construct a new one?

This session will review the need for an effective new board member orientation program, provide examples of existing materials developed by pools and discuss how the AGRiP Advisory Standards can provide the framework to build an orientation document that works.

4:00 pm – 5:00 pm

## **State of the Reinsurance Market**

This session will explore the state of the reinsurance market as it affects pools. Market conditions and trends are important considerations to the operation of many pools. This panel of experienced professionals will address the current conditions of the market along with their sense of future trends.



# 2009 Governance & Leadership Conference

## POOLING 10.0 - THE PERFECT FIT

Tuesday, October 20

9:00 am – 12:00 pm

### **Strategic Orienteering Workshop for Finding, Growing and Maintaining Your Blue Ocean**

Learn how to think strategically, neutralize competitive forces and use techniques to create value. The Strategic Orienteering workshop will review and develop ideas to turn strategic thinking into effective action. Define and execute Growth Initiatives using a Positive Accountability system. You will learn to:

- Scope initiatives properly - focus on truly meaningful activities rather than "busy work."
- Create measurement indicators - know when an effort has been completed.
- "Map-and-move" - empower staff to create an environment for servant leadership to flourish.

1:15 pm – 2:30 pm

Concurrent Sessions:

### **Jurassic Parliament** - continues to 4:00 pm

Many are intimidated by parliamentary procedure and Robert's Rules. This Session offers an unforgettable introduction to the fundamentals. Spend an afternoon with dinosaurs and strengthen your knowledge of motions, amendments, points of order and information, voting and appeals. Master the paradox of the presider's role as benevolent dictator in service of the group.

### **Financial Planning & Monitoring - Actuarial Perspectives**

Financial benchmarking may be a valid tool for planning and monitoring results. This session looks at key measures of financial performance. Is your pool financially strong? How do you know? Should your pool take on a new line of coverage? How do you make informed decisions about allowing new members to join and how can the loss of an existing member be evaluated? Your pool's board policies may have return on investment targets and use a certain confidence level when setting rates, but what else is available to policy makers?

### **Using an Assessment Tool to Identify Member Best Practices and Improve Pool Services**

Have you considered using an assessment tool to identify member best practices and improve pool services? Learn how a public entity multi-line pool providing property, general liability, workers' compensation, auto and health benefits uses an assessment process to identify and extend best practices among its 400 member municipal and county members. Explore how the pool also uses the information from this process to identify and address needed coverage or operational changes.

2:45 pm – 4:00 pm

Concurrent Sessions:

### **Jurassic Parliament** - continues

### **How KLCIS Agility Aided Members to Recover from Massive Ice Storm**

Through lessons learned from Hurricane Katrina and other disaster events, the Kentucky League of Cities Insurance Services decided it needed to become more pro-active in helping members prepare for future events – on a statewide basis. Their groundbreaking efforts to create new resource options for members were put to an early test this year when an ice storm slammed into the mid-west. Because of the disaster recovery program implemented by the pool, 21 affected members recovered quickly and efficiently from the massive storm. The ability of these cities to restore critical services within hours of the storm saved lives and enabled state and national resources to attend to other areas with critical needs. This session will identify disaster recovery options for pool members and pool operations.



# 2009 Governance & Leadership Conference

## POOLING 10.0 - THE PERFECT FIT

Wednesday, October 21

9:00 – 11:00 am

### Image & Branding: What Is Their Value To Your Organization?

After 20 years of successful operation, Enduris did not start out looking to change its name but did so after conducting a comprehensive survey of its 435 members. This session will explore the history behind the name change and provide valuable insight into what a brand says about the success of an organization. Explore why branding is important and review the rationale, costs, and methodology for implementing a proactive brand strategy.

11:15 – 12:00 am

### Board Member Panel on Board Member Selection Processes

Learn real world experience from fellow public entity pool board members

## HOTEL INFORMATION

### ABOUT THE HOTELS

Grand Hyatt Seattle - Host Hotel  
721 Pine Street  
Seattle, Washington, USA 98101  
Tel: 1-206-774-1234  
Fax: 1-206-774-6120



Cosmopolitan flair and Pacific tranquility come together at the luxurious Grand Hyatt Seattle, located in the heart of the city's thriving retail and theater district. Classic Pacific Rim styling, extravagant modern appointments and uncompromising personal service make this Four-Diamond downtown Seattle hotel the ultimate escape from the everyday.

Or

Hyatt at Olive 8  
1635 8th Avenue  
Seattle, Washington, USA 98101  
Tel: 1-206-695-1234  
Fax: 1-206-676-4400



Sleek modern design and environmental responsibility converge seamlessly at Hyatt at Olive 8. Designed to be the first LEED certified hotel in the city, Seattle's newest hotel represents a new echelon for sustainability in the Pacific Northwest. Boasting an array of innovative energy and water saving features, the hotel offers guests the ability to continue their sustainable lifestyle while traveling.

### HOTEL RESERVATIONS

Please make your reservations by September 18, 2009 to receive the reduced room rate of \$249 at either hotel. Be sure to say you are with AGRiP. Hotel accommodations are the responsibility of each attendee, Conference registration does not secure your room.

### ADDRESS

### CANCELLATION POLICY

14 Days prior to arrival, all non-guaranteed reservations will be cancelled. A reservation that has been guaranteed and does not show will be charged one night's room and tax.

\*Note: All rates are subject to Washington tax.

## 2010 AGRiP Activities To Calendar

### AGRiP Spring Conference

March 22-24, 2010  
Hyatt Regency  
Irvine, CA

### Twelfth Annual AGRiP Pooling Track

Held at PRIMA's Annual Conference  
June 6-9, 2010  
Orlando World Center Marriott  
Orlando, FL

### AGRiP Institute for Management & Leadership

August 16-18, 2010  
Semiahmoo Resort  
Blaine, WA

### AGRiP Governance & Leadership Conference

October 18-20, 2010  
Doubletree Hotel  
Nashville, TN

